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Maharishi Dayanand University

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: **HEI-P-U-0167**		Name of the HEI: **Maharishi Dayanand University**		Institution Type: State
Year of Establishment: Aug 1976	Mode of Education: Dual Mode	City: Rohtak		District: Rohtak
Address_1: Maharshi Dayanand University		Address_2: Near Delhi Bypass, Rohtak		Pin Code: 124001
Email: registrar@mdurohtak.ac.in		Telephone: 01262274640	Fax: 01262-274133	State: HARYANA
Official Website of HEI: www.mdu.ac.in	Official website for Open & Distance Learning: www.mdu.ac.in			

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Prof. Rajbir Singh		Vice Chancellor Email: vc@mdu.ac.in	Vice Chancellor Mobile: 9871413322
Phone (Office): 01262274327	Phone (Residence): 01262274710	Highest Education Qualification: Ph.D.	Experience: 30 years

Registrar

Name of the Registrar: GULSHAN LAL TANEJA		Registrar Email: registrar@mdurohtak.ac.in	Registrar Mobile: 9896255069
Phone (Office): 01262274640	Phone (Residence): 01262273858	Highest Education Qualification: Ph.D.	Experience: 30 years

Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education (CDOE) : Prof. Nasib Singh Gill	Email Id: dir.dde@mdurohtak.ac.in	Mobile No: 9050805136
Highest Education Qualification: Ph.D.	Date of Joining: 01-03-2021	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

If applicable	Upload the supporting documents i.e. Recognition letters			
Yes	2018-19	View (/Uploads/Proposal/recognitionletters2018/HEI-P-U-0167/HEI-P-U-0167_recognitionletters2018_20210727232525.pdf)	Letter No :- F.No. 78-2/2017(DEB-IV)	Date of UGC recognition letter :- 14-08-2018
Yes	2019-20	View (/Uploads/Proposal/recognitionletters2019/HEI-P-U-0167/HEI-P-U-0167_recognitionletters2019_20210727232525.pdf)	Leter No :- F.No. 78-2/2017(DEB-IV)	Date of UGC recognition letter :- 14-08-2018

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

No

Have you filled CIQA Report for academic year 2018-19? :-

Yes

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	7	2019
Audio-Video Material		
Online Material	7	2019
Compute based Material	7	2019

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

No

From	To	Document

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A+

Score :- 3.44

Validity of NAAC :- 27-03-2024

Upload NAAC Document :- View

Year of assessment of NAAC :- 2019

Whether valid for the academic period January 2021 and onwards :- Yes

NIRF Ranking

Year :- 2018

Ranking :- 76

Upload NIRF Certificate :-
View (/Uploads/ODLOL/UploadNIRFDocument1/HEI-P-U-0167/HEI-P-U-0167_UploadNIRFDocument1_20210727232846.pdf)

Year :- 2019

Ranking :- 90

Upload NIRF Certificate :-
View (/Uploads/ODLOL/UploadNIRFDocument2/HEI-P-U-0167/HEI-P-U-0167_UploadNIRFDocument2_20210727232846.pdf)

Year :- 2020

Ranking :- 76

Upload NIRF Certificate :-
View (/Uploads/ODLOL/UploadNIRFDocument3/HEI-P-U-0167/HEI-P-U-0167_UploadNIRFDocument3_20210727232846.pdf)

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- Within District(s)

Mention District (s) :- Rohtak, Jhajjar, Gurugram,Nuh, Sonepat, Faridabad, Palwal

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- Within District(s)

Mention District (s) :- Rohtak, Jhajjar, Gurugram, Nuh, Sonepat, Faridabad,Palwal

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	43690	36190	Yes
Administrative	1500	14875	13375	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	12489	7989	Yes
Amenities or other support facilities(Excluding toilets)	1500	11373	9873	Yes
Total built-up area for ODL activities	15000	82427	67427	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	NA	NA
2	Assignment Submission (if any)	NA	NA
3	Evaluation of Assignment	NA	NA
4	Examination	NA	NA
5	Declaration of Result	NA	NA
6	Re–registration	NA	NA
7	Distribution of SLM	NA	NA
8	Contact Programmes(counselling, Practicals,etc.)	NA	NA

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jul	Sep	Jan	Mar
2	Assignment Submission (if any)	Aug	Nov	Feb	May
3	Evaluation of Assignment	Oct	Nov	Mar	May
4	Examination	Dec	Jan	May	Jun
5	Declaration of Result	Jan	Feb	Jun	Aug
6	Re–registration	Jan	Feb	Jul	Sep

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
7	Distribution of SLM	Jul	Oct	Jan	Mar
8	Contact Programmes(counselling, Practicals,etc.)	Aug	Nov	Feb	Apr

Proposed Programmes

Sr No :-1

Name of Programme :-7 - Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences - Library and Information Sciences

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	B.L.I.Sc.
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK
Page No	2989
Serial No	41
Justification	Master of Library and Information Sciences is an integrated Programme consisting of B.L.I.Sc. and M.L.I.Sc. of total two years duration.

Sr No :-2

Name of Programme :-6 - Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication - 115

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-3

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - History - 210

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-4

Name of Programme :-10 - Sciences - Master of Science - Mathematics - 548

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-5

Name of Programme :-3 - Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce - 569

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-6

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - Political Science - 235

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-7

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - Public Administration - 237

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-8

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - Economics - 197

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-9

Name of Programme :-2 - Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences - Humanities/Social Sciences

Programme to be offered in	ODL
Year	2021-22
Level	UG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	12
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK
Page No	2988
Serial No	18
Justification	For Bachelor of Arts in conventional mode, the University offers 2 optional subjects apart from 2 compulsory subjects.

Sr No :-10

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit - 244

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-11

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - English - 199

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-12

Name of Programme :-2 - Arts/Humanities/Social Sciences - Masters of Arts - Hindi - 207

Programme to be offered in	ODL
Year	2021-22
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor’s
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Sr No :-13

Name of Programme :-3 - Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce - 517

Programme to be offered in	ODL
Year	2021-22
Level	UG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION, M.D. UNIVERSITY, ROHTAK

Additional Information

Sr No :- 1

Name of Programme :- Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	107
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	29-07-2021
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	30-07-2021
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	17
No. of Batch passed	16

Sr No :- 2

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - English

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	108
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	44
No. of Batch passed	43

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	148
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	45
No. of Batch passed	44

Sr No :- 4

Name of Programme :- Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	100
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	31-10-1994
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	45
No. of Batch passed	44

Sr No :- 5

Name of Programme :- Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	92
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	18-03-2005
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	13-07-2016
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	10
No. of Batch passed	9

Sr No :- 6

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - History

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	113
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	13-07-2016
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	42
No. of Batch passed	41

Sr No :- 7

Name of Programme :- Sciences - Master of Science - Mathematics

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	106
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	06-12-1999
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	44
No. of Batch passed	43

Sr No :- 8

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	96
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	06-12-1999
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	44
No. of Batch passed	43

Sr No :- 9

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Political Science

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	96
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	37
No. of Batch passed	36

Sr No :- 10

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Public Administration

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	96
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	06-12-1999
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	32
No. of Batch passed	33

Sr No :- 11

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Economics

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	108
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	37
No. of Batch passed	36

Sr No :- 12

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	88
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	37
No. of Batch passed	36

Sr No :- 13

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Hindi

Year	2021-22
Academic system followed for proposed programme	Semester
Number of Credits	88
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-08-1997
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	14-08-2018
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	44
No. of Batch passed	43

Programme Compilance

Sr No :- 1

Name of Programme :- Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 2

Name of Programme :- Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	14500
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 144
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 3

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - English

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 4

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - History

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 5

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	No
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	No
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 222
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 6

Name of Programme :- Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	No
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	No
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8100
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 150
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 7

Name of Programme :- Sciences - Master of Science - Mathematics

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	9900
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No
Science Programme	
No. of Learners enrolled in programmes in conventional mode	1240;
Proposed Intake in ODL Programmes	3720;

Sr No :- 8

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	9900
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 132
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 9

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Political Science

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 10

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Public Administration

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 11

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Economics

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 12

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 13

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Hindi

Year	2021-22
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	8700
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 138
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

Name of Programme :- Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 2

Name of Programme :- Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 3

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - History

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 4

Name of Programme :- Sciences - Master of Science - Mathematics

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 5

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 6

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Political Science

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 7

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Public Administration

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 8

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Economics

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 9

Name of Programme :- Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 10

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 11

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 12

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - English

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

Sr No :- 13

Name of Programme :- Arts/Humanities/Social Sciences - Masters of Arts - Hindi

Year	2021-22
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details
1	Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication	

Year	2021-22
Date of Approval of PPR	28-07-2021
Upload of PPR	View
Upload Approval of PPR	View
Expected outcome	The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.
Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
Programme's mission & objectives	Yes

Srno	Name of Progrm	Other Details	
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
2	Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The MLISc course offered through distance mode run matching very much with the mission of higher education institution. As the parent institute Maharshi Dayanand University is offering the courses to the people of the catchment area in terms of providing higher education to them. The distance learning MLISC is also committed to produce more number of skilled workers to be absorbed in Haryana and neighbouring Delhi.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme’s mission & objectives	Yes
		Relevance of the program with HEI’s Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details
3	Arts/Humanities/Social Sciences - Masters of Arts - History	

Year	2021-22
Date of Approval of PPR	28-07-2021
Upload of PPR	View
Upload Approval of PPR	View
Expected outcome	The M.D. University envisions promoting quality education and research through inter-disciplinary understanding, state of the art learning, and the use of emerging knowledge for developing world class human resources capable of mastering the global challenges of future. This programme seeks to create, preserve and disseminate knowledge to build competitive capability for holistic development of man and society.
Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
Programme’s mission & objectives	Yes
Relevance of the program with HEI’s Mission and Goals	Yes
Nature of prospective target group of learners	Yes
Instructional Design	Yes
Procedure for admissions, curriculum transaction and evaluation	Yes
Requirement of the laboratory support and Library Resources	Yes
Cost estimate of the programme and the provisions	Yes
Quality assurance mechanism and expected programme outcomes	Yes
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
4	Sciences - Master of Science - Mathematics		

Year	2021-22
Date of Approval of PPR	28-07-2021
Upload of PPR	View
Upload Approval of PPR	View

Srno	Name of Progrm	Other Details	
		Expected outcome	With the increasing competition among students for the regular courses, M.Sc. Mathematics through Distance mode & other Undergraduate courses offered by the Directorate give a parallel mode of studies to the students in today's cut-throat competition. The Colleges and University Teaching Departments can give admission to only restricted number of students leaving others disappointed and directionless. In such scenario the courses offered by the Directorate for Post Graduate and Under Graduate classes give direction and support to the really aspiring candidates which help them to get better jobs-prospects and better placements both in the private and public sectors. This help as a community services as those from rural areas or poor financial background or serving meager jobs are able to study Mathematics and improve their financial and academic status. Mathematics helps students in competitive and other higher jobs. The Distance Education courses cater to the needs of a large number of students all over the country. It is worthy to mention that we have huge strength for different courses till this date:
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes

Srno	Name of Progrm	Other Details	
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
5	Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The subject of Commerce is the leading subject in civil services examinations apart from All India Services, Central Services and State Civil Services. From the career prospects, the modern competitive world has given rise to a huge requirement of deep knowledge of Commerce. There are number of career prospects for trained and motivated Commerce graduates and post graduates in the field of public as well as private sectors like:teachers, bankers, marketing executives, accountants, Administrative Officers, Human Resource Managers, and Corporate Managers in Private Sector. Teaching has recently turned into good option for a Commerce as it is one of the most favorite courses in educational institutions. Different Universities have started M.Com., M.Phil & Ph.D. courses in Commerce.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes

Srno	Name of Progrm	Other Details	
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
6	Arts/Humanities/Social Sciences - Masters of Arts - Political Science	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	Political Science is a social science oriented around the study of politics and government. The Political Science in the Directorate of Distance Education at Maharshi Dayanand University is large and active, with full-time faculty working in all aspects of the discipline. We offer Master's degree in Political Science with the subject of Diplomacy and Indian Government and Politics, Western Political Thought, Research Methodology and Public Administration, as well as other course at Master's level in Political Science. We regularly offer a range of courses that cover central issues and questions in the study of politics and government, including courses on the Indian political system (e.g., constitutional rights and liberties, the, parties and interests groups, and political behavior); World Politics (e.g., international relations, international law and organizations, American foreign policy); Comparative Politics (the politics and government in the major regions of the world, e.g., Western and Eastern Europe, the Middle East, Latin America, Africa, and Asia); Political Philosophy; and Public Administration.

Srno	Name of Progrm	Other Details	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
7	Arts/Humanities/Social Sciences - Masters of Arts - Public Administration	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The discipline of Public Administration has great opportunities in its behavioral as well as theoretical framework. It has gained opportunity in the era of liberalization, privatization, and globalization as well as in civil societies. The main reason of its popularity is the increasing demand of accountability, transparency and effectiveness in policies and administration, efficiency in citizen-centric and democratic set up of the administrative structure. Now it is being witnessed as a part of the new public management and Entrepreneurial governmental functions. Good-governance, e-governance, ethical governance corporate-governance etc. are the watchwords of 21st century. So, public administration as an activity as well as the field of study is the pivot of various fields of governance. The subject of Public Administration is the leading subject in civil services examinations apart from All India Services, Central Services and State Civil Services. From the career prospects, the modern competitive world has given rise to a huge requirement of specialized and educated public administrators. There are number of career prospects for trained and motivated public administrators in the field of public as well as private sectors like: Administrative Officers, Human Resource Managers, Corporate Managers in Private Sector, Labour Welfare Officers/Inspectors in State Governments as desirable qualification, Assistant Provident Fund Commissioners in Employees' Provident Fund Organization, Ministry of Labour & Employment as desirable qualification, Liaison Officer, consultant in budget and financial analysis, conducting research related to public relations or marketing, policy advisors, programme development and implementation, problem solving and critical thinking as well as oversight of managerial or leadership programmes etc.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes

Srno	Name of Progrm	Other Details	
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
8	Arts/Humanities/Social Sciences - Masters of Arts - Economics	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The Economics subject introduces students to an economist’s view of the world. It looks at the behaviour of consumers and business in a market economy and how decisions are made. With case studies of particular markets they develop knowledge and understanding of the nature, operation and role of markets. It also looks at economic growth and sustainable development and students learn to evaluate policy actions in relation to this and consider impacts on our standard of living. Finally, the course explores contemporary global economic issues and how each issue is affected by the actions of decision-makers.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	

Srno	Name of Progrm	Other Details	
		Programme’s mission & objectives	Yes
		Relevance of the program with HEI’s Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
9	Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The BA offers a wide choice of academic subject areas in the core disciplines of humanities and social sciences. Students tailor the degree to suit their own career aspirations - there are many majors from which to choose. Students undertake two majors, or a more concentrated extended major and a minor, plus a range of electives. When you become a BA student, you're joining a nationally and internationally recognized degree programme.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme’s mission & objectives	Yes
		Relevance of the program with HEI’s Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
10	Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	Sanskrit is the life line of the spiritual consciousness of India. It is not merely a language. It is the life style of India. Enriched with Indian scriptures, Sanskrit gives the divine message of world peace and prosperity of mankind. The aim and objectives of the Master's Degree in Sanskrit is to impart comprehensive knowledge to the learners about the nature of Sanskrit. It is essential to work towards obtaining a global vision based on good practices, to be carried out by public institutions.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
11	Arts/Humanities/Social Sciences - Masters of Arts - English	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View

Srno	Name of Progrm	Other Details	
		Upload Approval of PPR	View
		Expected outcome	With the increasing competition among students for the regular courses, MA English through Distance mode & other Undergraduate courses offered by the Directorate give a parallel mode of studies to the students in today's cut-throat competition. The Colleges & University Teaching Departments give admission to only restricted number of students leaving others disappointed and directionless. In such scenario the Distant courses of Post Graduate & Under Graduate classes give direction & support to the really aspiring candidates which help them to get better jobs-prospects &better placements both in the private and public sectors. Even otherwise, English not only improves learners personality, but also helps in competitive & other higher jobs.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes

Srno	Name of Progrm	Other Details	
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
12	Arts/Humanities/Social Sciences - Masters of Arts - Hindi	Year	2021-22
		Date of Approval of PPR	28-07-2021
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	THE M.A. HINDI PROGRAMME THROUGH DISTANCE EDUCATION AIMS AT ENOBLING MEN AND WOMEN BELONGING TO VARIOUS SECTIONS OF SOCIETY TO ACQUIRE KNOWLEDGE AND UPGRADE THEIR EDUCATION QUALIFICATIONS IN THE SUBJECT OF HINDI SO THAT THEY BECOME MORE SUITABLE FOR BETTER EMPLOYMENT OPPORTUNITIES.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme’s mission & objectives	Yes
		Relevance of the program with HEI’s Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

<table>
<tr><th>Srno</th><th>Name of Progrm</th><th>Other Details</th></tr>
<tr><td>13</td><td>Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce</td><td>
<table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Date of Approval of PPR</td><td>28-07-2021</td></tr>
<tr><td>Upload of PPR</td><td>View</td></tr>
<tr><td>Upload Approval of PPR</td><td>View</td></tr>
<tr><td>Expected outcome</td><td>The discipline of Commerce has great opportunities in its behavioral as well as theoretical framework. It has gained opportunity in the era of liberalization, privatization, and globalization.</td></tr>
<tr><td>Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020</td><td>Yes</td></tr>
<tr><td colspan="2">Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
<tr><td>Programme’s mission & objectives</td><td>Yes</td></tr>
<tr><td>Relevance of the program with HEI’s Mission and Goals</td><td>Yes</td></tr>
<tr><td>Nature of prospective target group of learners</td><td>Yes</td></tr>
<tr><td>Instructional Design</td><td>Yes</td></tr>
<tr><td>Procedure for admissions, curriculum transaction and evaluation</td><td>Yes</td></tr>
<tr><td>Requirement of the laboratory support and Library Resources</td><td>Yes</td></tr>
<tr><td>Cost estimate of the programme and the provisions</td><td>Yes</td></tr>
<tr><td>Quality assurance mechanism and expected programme outcomes</td><td>Yes</td></tr>
<tr><td>Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence</td><td>Yes</td></tr>
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SLM (Self Learning Material)

<table>
<tr><th>Srno</th><th>Name of Progrm</th><th>Other Details</th><th>Annexure</th><th>Details of Developments of SLM</th></tr>
<tr><td>1</td><td>Sciences - Master of Science - Mathematics</td><td>
<table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>Conjugates and centralizers in Sn, p-groups, Group actions, Counting orbits. Normal and subnormal series, Solvable series, Derived series, Solvable groups, Modules, Cyclic modules, Simple and semi-simple modules, Schur lemma, Free modules, Torsion modules, Noetherian and Artinian modules, Modules of finite length, Noetherian and Artinian rings, Hilbert basis theorem.</td></tr>
</table>
</td><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td><td>
<table>
<tr><td>Development of SLM</td><td>In House Faculty</td></tr>
<tr><td>Percentage of SLM developed by In- House Faculty</td><td>100</td></tr>
</table>
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<tr><td></td><td></td><td><table>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>20-11-2020</td></tr>
<tr><td>Last Updated</td><td>10-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Anju Panwar, Dr Savita Rathee, Dr Poonam Redhu, Dr Seema Berwal</td></tr>
<tr><td>Designation</td><td>Asstt. Professor Asstt. Professor Asstt. Professor Associate Professor</td></tr>
<tr><td>Department</td><td>Department of Mathematics, M.D. University, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>1. I.S. Luther and I.B.S. Passi, Algebra, Vol. I-Groups, Vol. III-Modules, Narosa Publishing House (Vol. I – 2013, Vol. III –2013). 2. Charles Lanski, Concepts in Abstract Algebra, American Mathematical Society, First Indian Edition, 2010.</td></tr>
<tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr>
<tr><td>SLM Url</td><td>www.mdu.ac.in</td></tr>
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<tr><td>Curriculum and Pedagogy:-Yes</td></tr>
<tr><td>Print Material :-Yes</td></tr>
<tr><td>Audio-Video Material :-Yes</td></tr>
<tr><td>Online Material:-Yes</td></tr>
<tr><td>Computer-based material:-Yes</td></tr>
<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
<tr><td>Preparation of Learning Material:-Yes</td></tr>
<tr><td>Preparedness of Learning Material :-Yes</td></tr>
<tr><td>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</td></tr>
<tr><td>1 Year:-Yes</td></tr>
<tr><td>2 Year:-Yes</td></tr>
<tr><td>3 Year:-Not Applicable</td></tr>
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<tr><td>2</td><td>Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce</td><td><table>
<tr><td>Year</td><td>2021-22</td></tr>
</table></td><td></td><td><table>
<tr><td>Development of SLM</td><td>In House Faculty</td></tr>
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</table></td></tr>
</table>

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		Outline of the Syllabus	Accounting Standards: Meaning, Objectives, Benefits, Scope; Stages and Process of Standards settings in India, Financial Disclosures and Reporting: Objectives and Concepts, Developments on Financial Reporting Objectives, Financial Reporting by Mutual funds, Correlation and Regression Analysis: Partial and Multiple Correlation and Regression (Up to three variables);	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Whether SLM approved by Statutory Authority of HEI	Yes	Curriculum and Pedagogy:-Yes	
		Statutory bodies approval upload	View	Print Material :-Yes	
		When was it prepared	20-11-2020	Audio-Video Material :-Yes	
		Last Updated	10-02-2021	Online Material:-Yes	
		Name of the faculty who prepared SLM	Dr Shakti Singh, Dr. Tilak Raj Dr. Sangita, Dr Kuldeep Singh	Computer-based material:-Yes	
		Designation	Asstt. Professor, Professor, Asstt. Professor, Proessor	Computer Disks:-No	
		Department	Department of Commerce, MDU Rohtak , Department of commerce, MDU Rohtak, Department of Commerce, MDU Rohtak, Department of Commerce, MDU Rohtak 9231113000,kschhikaramdu@gmail.com	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Reference of Self Learning Material	1. Fischer & Jordan, Security Analysis and Portfolio Management, Prentice Hall India. 2. Punithavathy Pandian, Security Analysis and Portfolio Management, Vikas Publishing House Pvt. Ltd.	Preparation of Learning Material:-Yes	
		Upload Sample SLM (Only Content Pages)	View	Preparedness of Learning Material :-Yes	
		SLM Url	www.mdu.ac.in	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**	
				1 Year:-Yes	
				2 Year:-Yes	

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<tr><td>3</td><td>Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce</td><td>
<table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>Basic Forms of Communicating; communication Models and process; Effective communication; theories of communication, Audience analysis,Development of positive personal attitude; SWOT analysis; Vote’s model of interdependence; Whole communication, Law of variable proportions, Iso-quants; Economic regions and optimum factor combination; Expansion path; Returns to scale; Internal and external economies and dis-economies; Ridge lines.</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>20-11-2020</td></tr>
<tr><td>Last Updated</td><td>10-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Sangita Rani, Dr Mahender Yadav, Dr Kapil Malhotra, Dr Shakti Singh</td></tr>
<tr><td>Designation</td><td>Asstt. Professor, Asstt. Professor, Asstt. Professor, Asstt. Professor</td></tr>
<tr><td>Department</td><td>Dept. of Commerce, MDU, Rohtak Dept. of Commerce, MDU, Rohtak Dept. of Commerce, MDU, Rohtak Dr Shakti Singh, Department of Commerce, MDU Rohtak Mobile No. 9355026448,shakti696317@gmail.com</td></tr>
<tr><td>Reference of Self Learning Material</td><td>Murphy, Herta A., Herbert W. Hildebrandj and Jane P. Thomas, Effective Business Communication, Tata McGraw Hill, New Delhi. 2. Konera Arun, Professional Communication, Tata McGraw Hill, New Delhi.</td></tr>
<tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr>
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<tr><td>Print Material :-Yes</td></tr>
<tr><td>Audio-Video Material :-Yes</td></tr>
<tr><td>Online Material:-Yes</td></tr>
<tr><td>Computer-based material:-Yes</td></tr>
<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
<tr><td>Preparation of Learning Material:-Yes</td></tr>
<tr><td>Preparedness of Learning Material :-Yes</td></tr>
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<tr><td></td><td></td><td></td><td>1 Year:-Yes
2 Year:-Yes
3 Year:-No</td><td></td></tr>
<tr><td>4</td><td>Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication</td><td>
<table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>Concept, Nature and Process of Human Communication. Types of Communication : Inter personal, Intra personal, group and mass communication, Language and Communication, Importance of Language., Current issues & Emerging trends, Paragraph- Principles of organizing & developing paragraph, Writing- Creative writing, journalistic writing, difference between both</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>20-07-2021</td></tr>
<tr><td>Last Updated</td><td>20-07-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Sunit Mukherjee,Dr Navin Kumar ,Prof. Harish , Dr. Ashok Kumar</td></tr>
<tr><td>Designation</td><td>Professor, Assistant Professor,Assistant Professor,Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>1. Bolt, B.A. Earthquakes , W. H. Freeman and Company, New York. 1988 2. Carter, N,W. Disaster Management: A Disaster Manager’s Hand Book, Asian Development Bank, Manila. 1992 3. Gautam Ashutosh. Earthquake: A Natural Disaster, Ashok Publishing House, New Delhi. 1994</td></tr>
<tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr>
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<tr><td>Audio-Video Material :-Yes</td></tr>
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<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
<tr><td>Preparation of Learning Material:-Yes</td></tr>
<tr><td>Preparedness of Learning Material :-Yes</td></tr>
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<tr><td></td><td></td><td></td><td>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020
1 Year:-Yes
2 Year:-Yes
3 Year:-Not Applicable</td><td></td></tr>
<tr><td>5</td><td>Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences</td><td><table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>The foundational aspects of library and information science (LIS), in terms of history, significant developments, major themes, organizations and institutions, knowledge about different types of libraries, • Library legislation: need and essential features, to observe, correct, and to check the workouts of the students till arrive at the desired class number</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>20-11-2020</td></tr>
<tr><td>Last Updated</td><td>10-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Anil Kumar Siwach, Dr Pinki</td></tr>
<tr><td>Designation</td><td>Assistant Professor,Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr>
</table></td><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:
Curriculum and Pedagogy:-Yes
Print Material :-Yes
Audio-Video Material :-Yes
Online Material:-Yes
Computer-based material:-Yes
Computer Disks:-No
Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:
Preparation of Learning Material:-Yes</td><td><table>
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<tr><td></td><td></td><td><table>
<tr><td>Reference of Self Learning Material</td><td>Bawden, David & Robinson, Lyn (2012). Introduction to information science. London: Facet. Crowley, Bill (Ed). (2012). Defending professionalism: a resource for librarians, information specialists, knowledge managers, and archivists. Santa Barbara: Libraries Unlimited. Khanna, J. K. (1987). Library and society. Kurukshetra: Research Publications Krishan Kumar. (1993). Library organization. New Delhi: Vikas.</td></tr>
<tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr>
<tr><td>SLM Url</td><td>www.mdu.ac.in</td></tr>
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<tr><td>Preparedness of Learning Material :-Yes</td></tr>
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<tr><td>6</td><td>Arts/Humanities/Social Sciences - Masters of Arts - History</td><td><table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>Stone Age and Chalcolithic Cultures, Bronze Age Civilization in Mesopotamia, Harappan Civilization, Chinese Civilization, Structural Changes and Continuities, Administrative Institutions, Economic Developments, Social and Religious Salients</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>22-11-2021</td></tr>
<tr><td>Last Updated</td><td>16-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Sanjay Nandal,Dr Vijay Kumar,Dr Anju Khanna</td></tr>
<tr><td>Designation</td><td>Professor, Assistant Professor,Assistant Professor,Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>The Rise of Civilization in India and Pakistan, Cambridge University Press, Cambridge, 1988, Sindhu Sabhyata, Uttar Pradesh Hindi Granth Academy, The Mughal Nobility Under Aurangzeb. Asia Publishing House, Bombay, 1966.</td></tr>
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<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
<tr><td>Curriculum and Pedagogy:-Yes</td></tr>
<tr><td>Print Material :-Yes</td></tr>
<tr><td>Audio-Video Material :-Yes</td></tr>
<tr><td>Online Material:-Yes</td></tr>
<tr><td>Computer-based material:-Yes</td></tr>
<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
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<tr><td></td><td></td><td><table><tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr><tr><td>SLM Url</td><td>www.mdu.ac.in</td></tr></table></td><td><table><tr><td>Preparation of Learning Material:-Yes</td></tr><tr><td>Preparedness of Learning Material :-Yes</td></tr><tr><td>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</td></tr><tr><td>1 Year:-Yes</td></tr><tr><td>2 Year:-Yes</td></tr><tr><td>3 Year:-Not Applicable</td></tr></table></td><td></td></tr>
<tr><td>7</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit</td><td><table><tr><td>Year</td><td>2021-22</td></tr><tr><td>Outline of the Syllabus</td><td>Rik Sookt, 1 Agni, Vishnu, Indra, Som, Aksh, Purush, Hiranya Garbh, Vaidik Sandhi, Vaidik Swar, Laghu Sidhant Kaumudi, Sankhyakarika, Tarkbhasha</td></tr><tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr><tr><td>Statutory bodies approval upload</td><td>View</td></tr><tr><td>When was it prepared</td><td>20-11-2021</td></tr><tr><td>Last Updated</td><td>15-03-2021</td></tr><tr><td>Name of the faculty who prepared SLM</td><td>Dr. Shree Bhagwan,Prof. Surendra Kumar,Prof. Balvir Acharya,Dr. Ravi Prabhat</td></tr><tr><td>Designation</td><td>Professor,Professor, Assistant Professor ,Assistant Professor</td></tr><tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr><tr><td>Reference of Self Learning Material</td><td>Rik Sookt Sangrah, Vaidik Vyakaran, Vaidik Grammar, Sankhya Karika, Laghu Sidhant Koumudi</td></tr></table></td><td><table><tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr><tr><td>Curriculum and Pedagogy:-Yes</td></tr><tr><td>Print Material :-Yes</td></tr><tr><td>Audio-Video Material :-Yes</td></tr><tr><td>Online Material:-Yes</td></tr><tr><td>Computer-based material:-Yes</td></tr><tr><td>Computer Disks:-No</td></tr></table></td><td><table><tr><td>Development of SLM</td><td>In House Faculty</td></tr><tr><td>Percentage of SLM developed by In- House Faculty</td><td>100</td></tr></table></td></tr>
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Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		Upload Sample SLM (Only Content Pages)	View	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		SLM Url	www.mdu.ac.in	Preparation of Learning Material:-Yes	
				Preparedness of Learning Material :-Yes	
				Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
				1 Year:-Yes	
				2 Year:-Yes	
				3 Year:-Not Applicable	
8	Arts/Humanities/Social Sciences - Masters of Arts - Public Administration	Year	2021-22	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM: In House Faculty Percentage of SLM developed by In- House Faculty: 100
		Outline of the Syllabus	Concept of Public Administration-Meaning, Nature, Scope and Significance, Evolution of Public Administration & Present Status, Public and Private Administration; Organization-Meaning and Bases; Types & Principles, Control over Public Administration: Legislative, Executive and Judicial Control,	Curriculum and Pedagogy:-Yes	
		Whether SLM approved by Statutory Authority of HEI	Yes	Print Material :-Yes	
		Statutory bodies approval upload	View	Audio-Video Material :-Yes	
		When was it prepared	20-11-2020	Online Material:-Yes	
		Last Updated	08-07-2021		

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<tr><th>Srno</th><th>Name of Progrm</th><th>Other Details</th><th>Annexure</th><th>Details of Developments of SLM</th></tr>
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<tr><td>Name of the faculty who prepared SLM</td><td>Dr. Pardeep Kumar,Dr. Dhiraj Kumar,Dr. Ranbir Singh,</td></tr>
<tr><td>Designation</td><td>Professor ,Assistant Professor,Assistant Professor,Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>Arora, Ramesh K. (ed.), Administrative Theory, New Delhi, IIPA, 1984., • Marini, Frank (ed.) Toward a New Public Administration-The Minnowbrook Perspective, C.A. Chandler, Novato Publishing Co., 1971, • Polinaidu, S.P., Public Administration, New Delhi, Galgotia, 2010. • Prasad, Ravindra; V.S. Prasad, P. Satyanarayan, Y. Pardhasaradhi (ed.), Administrative Thinkers, New Delhi, Sterling, 2011. (Hindi & English) 3rd Edition</td></tr>
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<tr><td>Computer-based material:-Yes</td></tr>
<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
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<tr><td>3 Year:-Not Applicable</td></tr>
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<tr><td>9</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Political Science</td><td><table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>Conception of Ideal State, Concept of Justice, Theory of Education, Theory of Communism Theory of Origin and Nature of State, Theory of Revolution Views on Slavery and Property, Aristotle as the First Political Scientist., Structure and Process-II : Governor, Chief Minister, Council of Ministers, State Legislature., Cold War, End of Cold War and Post Cold War, Non-alignment: Meaning, Features, Bases, Movement, History and Relevance in 21st Century.</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
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<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
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<tr><td>Print Material :-Yes</td></tr>
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<tr><td>Percentage of SLM developed by In- House Faculty</td><td>100</td></tr>
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Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		Statutory bodies approval upload	View	Audio-Video Material :-Yes	
		When was it prepared	20-11-2020	Online Material:-Yes	
		Last Updated	15-03-2021	Computer-based material:-Yes	
		Name of the faculty who prepared SLM	Dr. Pardeep Kumar,Dr. Dhiraj Kumar,Dr. Ranbir Singh,Prof. R.S Yadav	Computer Disks:-No	
		Designation	Assistant Professor, Professor ,Assistant Professor, Professor	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Department	Directorate of Distance Education, M.D. University, Rohtak	Preparation of Learning Material:-Yes	
		Reference of Self Learning Material	Jankin, Thomas, P. The Study of Political Theory (New York Doubleday 1965). Gandhi, Madan G. Modern Political Analysis (Oxford & IBH, Delhi, 1982)	Preparedness of Learning Material :-Yes	
		Upload Sample SLM (Only Content Pages)	View	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**	
		SLM Url	www.mdu.ac.in	1 Year:-Yes	
				2 Year:-Yes	
				3 Year:-Not Applicable	
10	Arts/Humanities/Social Sciences - Masters of Arts - Hindi	Year	2021-22	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM: In House Faculty Percentage of SLM developed by In- House Faculty: 100
		Outline of the Syllabus	Adhunik Kavita ki pramukh pravriti, Pragati Vadi Andolan, Adhunik Kaleen Hindi Kavita ki vikas parampara, Adhunik Gadhya, Adi Kaal, Bhakti Kaal Reeti Kaal		
		Whether SLM approved by Statutory Authority of HEI	Yes		

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<tr><td>Last Updated</td><td>10-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Prof. Krishna Joon,Dr. Anil Kumar ,Dr. Naresh Mishra,Prof. Krishna Joon</td></tr>
<tr><td>Designation</td><td>Professor ,Assistant Professor ,Assistant Professor ,Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D. University, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>Bangla Sahitya Ki Katha, Hindi Sahitya – Sukumar Sen, Hindi Sahitya Sammelan Paryag no. 2009</td></tr>
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<tr><td>Curriculum and Pedagogy:-Yes</td></tr>
<tr><td>Print Material :-Yes</td></tr>
<tr><td>Audio-Video Material :-Yes</td></tr>
<tr><td>Online Material:-Yes</td></tr>
<tr><td>Computer-based material:-Yes</td></tr>
<tr><td>Computer Disks:-No</td></tr>
<tr><td>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</td></tr>
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<tr><td>Preparedness of Learning Material :-Yes</td></tr>
<tr><td>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</td></tr>
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<tr><td>2 Year:-Yes</td></tr>
<tr><td>3 Year:-Not Applicable</td></tr>
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<tr><td>11</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Economics</td><td>
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Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		Outline of the Syllabus	Nature and scope of Economics and Microeconomics. Positive and normative analysis. Role of assumptions in economic analysis. Circular flow of economic activity. Concepts of household, firm, factors of production, equilibrium – partial and general, static, comparative static and dynamic analysis, margin and slope., Determination of Output and Employment: Classical Approach – Output and Employment in Classical Theory; The Quantity Theory of Money and the Price Level; Classical Model without saving and investment; Classical Model with saving and investment; Keynesian Approach _ Two Sector Model, Three Sector Model and Four Sector Model.	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Whether SLM approved by Statutory Authority of HEI	Yes	Curriculum and Pedagogy:-Yes	
		Statutory bodies approval upload	View	Print Material :-Yes	
		When was it prepared	20-11-2020	Audio-Video Material :-Yes	
		Last Updated	25-03-2021	Online Material:-Yes	
		Name of the faculty who prepared SLM	Dr. Mahak,Dr. Lalit,Dr. Chhatrapal Singh ,Dr. Lalit	Computer-based material:-Yes	
		Designation	Assistant Professor ,Assistant Professor ,Assistant Professor ,Assistant Professor	Computer Disks:-No	
		Department	Directorate of Distance Education, M.D. University, Rohtak	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Reference of Self Learning Material	- Bardhan. P.K. (9th Edition) (1999), The Political Economy of Development in India, Oxford University Press, New Delhi. . - Brahmanada, P.R. and V.R. Panchmukhi (Eds.) (2001), Development Experience in the Indian Economy:	Preparation of Learning Material:-Yes	
		Upload Sample SLM (Only Content Pages)	View	Preparedness of Learning Material :-Yes	
		SLM Url	www.mdu.ac.in	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**	
				1 Year:-Yes	
				2 Year:-Yes	

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<tr><td>12</td><td>Arts/Humanities/Social Sciences - Masters of Arts - English</td><td><table>
<tr><td>Year</td><td>2021-22</td></tr>
<tr><td>Outline of the Syllabus</td><td>I. Cædmon, Cynewulf, Camden and Knox , John Wycliffe, William Langland, Thomas Malory, Sir Thomas More , Wyatt and Surrey, Nicholas Udall , Roger Ascham, Thomas Norton, Thomas Sackville, Walter Raleigh, Richard Hooker, Thomas Kyd, George Chapman, Michael Drayton, I. Publius Vergilius Maro (Virgil), Quintus Horatius Flaccus (Horace), Augustan writers of ancient Rome, Samuel Butler, Daniel Defoe, Lady Winchilsea, John Vanbrugh, Matthew Prior, George Farquhar, Edward Young , George Berkley, Aphra Behn, Samuel Richardson, James Thomson, Laurence Sterne, Thomas Gray, William Collins, Tobias Smollett, Bishop Percy, Edmund Burke, William Cowper, Edward Gibbon, Fanny Burney, George Crabbe , Wesley and Whitefield, James Macpherson, James Boswell</td></tr>
<tr><td>Whether SLM approved by Statutory Authority of HEI</td><td>Yes</td></tr>
<tr><td>Statutory bodies approval upload</td><td>View</td></tr>
<tr><td>When was it prepared</td><td>20-11-2020</td></tr>
<tr><td>Last Updated</td><td>10-02-2021</td></tr>
<tr><td>Name of the faculty who prepared SLM</td><td>Dr Manjeet Rathee, Dr. Kavita,</td></tr>
<tr><td>Designation</td><td>Professor, Assistant Professor</td></tr>
<tr><td>Department</td><td>Directorate of Distance Education, M.D.U, Rohtak</td></tr>
<tr><td>Reference of Self Learning Material</td><td>Bennett, Joan. Five Metaphysical Poets: Donne, Herbert, Vaughan, Crashaw, Marvell. Bayley, Peter. Edmund Spenser: Prince of Poets.</td></tr>
<tr><td>Upload Sample SLM (Only Content Pages)</td><td>View</td></tr>
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Curriculum and Pedagogy:-Yes
Print Material :-Yes
Audio-Video Material :-Yes
Online Material:-Yes
Computer-based material:-Yes
Computer Disks:-No
Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:
Preparation of Learning Material:-Yes
Preparedness of Learning Material :-Yes
Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</td><td><table>
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Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		SLM Url	www.mdu.ac.in	1 Year:-Yes 2 Year:-Yes 3 Year:-Not Applicable	
13	Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Year	2021-22	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:** Curriculum and Pedagogy:-Yes Print Material :-Yes Audio-Video Material :-Yes Online Material:-Yes Computer-based material:-Yes Computer Disks:-No **Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:** Preparation of Learning Material:-Yes Preparedness of Learning Material :-Yes	Development of SLM: In House Faculty Percentage of SLM developed by In- House Faculty: 100
		Outline of the Syllabus	Choosing Our Universe Are Dams the Temples of Modern India, The Refugee Bellows for the Bullock (A Haryanavi Folk Tale, Poetic form and Devices Irony, Imagery, Paradox, Symbolism, Satire, Personification, Allusion, Hyperbole, Synecdoche, Metonymy		
		Whether SLM approved by Statutory Authority of HEI	Yes		
		Statutory bodies approval upload	View		
		When was it prepared	20-11-2021		
		Last Updated	10-02-2021		
		Name of the faculty who prepared SLM	Dr. Sheelu Chaudhary ,Dr Krishna Joon,Dr. Jaiveer Dhankar,Dr. Kiran Bala,Dr. Jagbir Narwal		
		Designation	Assistant Professor, Assistant Professor,Assistant Professor,Assistant Professor,		
		Department	Directorate of Distance Education, M.D University, Rohtak		
		Reference of Self Learning Material	B.L. Fadia & K. Fadia, Indian Administration, Sahitya Bhawan Publication, Agra, 2017. • Abrar, R., Indian Public Administration, Wisdom Press, New Delhi, 2016., Prachin Bharat, Hindi Madhyam Karyanvaya Nideshalaya, University of Delhi, 1995		
		Upload Sample SLM (Only Content Pages)	View		
		SLM Url	www.mdu.ac.in		

Srno	Name of Progrm	Other Details	Annexure	Details of Developments of SLM
			Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
			1 Year:-Yes	
			2 Year:-Yes	
			3 Year:-No	

Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatino for ODL programme for Upcoming Academic Years		
1	Yes	TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-IV	TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-IV-Sonepat-131001-Haryana	Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	No
						5	Provision of Video recording	No

<table>
<tr><th>Srno</th><th>It is certified that all the activities .</th><th>Name of Centre</th><th>Address of Centre / City/ Pin Code/ State</th><th>Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination</th><th>Whether Examination centre fulfills all the requirement mentioned in Annexure II</th><th colspan="3">A) Proposed Examination Centre for term end examinatino for ODL programme for Upcoming Academic Years</th></tr>
<tr><td>2</td><td>Yes</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-III</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-III-Sonepat-131001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
<tr><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
<tr><td>2</td><td>Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations</td><td>Yes</td></tr>
<tr><td>3</td><td>Provision of CCTV Cameras</td><td>Yes</td></tr>
<tr><td>4</td><td>Provision of Bio-metric attendance</td><td>No</td></tr>
<tr><td>5</td><td>Provision of Video recording</td><td>No</td></tr>
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<tr><td>3</td><td>Yes</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-II</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-II-Sonepat-131001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
<tr><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
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<tr><td>4</td><td>Provision of Bio-metric attendance</td><td>No</td></tr>
<tr><td>5</td><td>Provision of Video recording</td><td>No</td></tr>
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<tr><td>4</td><td>Yes</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-I</td><td>TIKA RAM P G GIRLS COLLEGE SONIPAT,BL-I-Sonepat-131001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
<tr><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
<tr><td>2</td><td>Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations</td><td>Yes</td></tr>
<tr><td>3</td><td>Provision of CCTV Cameras</td><td>Yes</td></tr>
<tr><td>4</td><td>Provision of Bio-metric attendance</td><td>No</td></tr>
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<tr><td>5</td><td>Yes</td><td>SOUTH POINT DEGREE COLLEGE, SONEPAT</td><td>SOUTH POINT DEGREE COLLEGE, SONEPAT-Sonepat-131001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>6</td><td>Yes</td><td>KANYA MAHAVIDYALAYA KHARKHODA SONIPAT BL-II</td><td>KANYA MAHAVIDYALAYA KHARKHODA SONIPAT BL-II-Sonepat-131001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>61</td><td>Yes</td><td>PT. NEKI RAM SHARMA GOVT COLLEGE ROHTAK BL-I</td><td>PT. NEKI RAM SHARMA GOVT COLLEGE ROHTAK BL-I-Rohtak-124001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>63</td><td>Yes</td><td>M K J K COLLEGE ROHTAK (ONLY GIRLS) BL – II</td><td>M K J K COLLEGE ROHTAK (ONLY GIRLS) BL – II-Rohtak-124001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>65</td><td>Yes</td><td>GOVT. COLLEGE JASIA BL-II</td><td>GOVT. COLLEGE JASIA BL-II-Rohtak-124001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td rowspan="6">115</td><td rowspan="6">Yes</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-V</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-V-Palwal-121102-Haryana</td><td rowspan="6">Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td rowspan="6">Yes</td><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
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<tr><td rowspan="6">116</td><td rowspan="6">Yes</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-IV</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-IV-Palwal-121102-Haryana</td><td rowspan="6">Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td rowspan="6">Yes</td><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
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<tr><td>117</td><td>Yes</td><td>G G D S D COLLEGE PALWAL BL-III</td><td>G G D S D COLLEGE PALWAL BL-III-Palwal-121102-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td rowspan="6">118</td><td rowspan="6">Yes</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-II</td><td rowspan="6">G G D S D COLLEGE PALWAL BL-II-Palwal-121102-Haryana</td><td rowspan="6">Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td rowspan="6">Yes</td><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
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<tr><td>119</td><td>Yes</td><td>G G D S D COLLEGE PALWAL BL-I</td><td>G G D S D COLLEGE PALWAL BL-I-Palwal-121102-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>120</td><td>Yes</td><td>Govt. College for Women Bahu, Jhajjar</td><td>Govt. College for Women Bahu, Jhajjar-Jhajjar-124103-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>121</td><td>Yes</td><td>VAISH ARYA KANYA MAHAVIDYALAYA BAHADURGARH BL- II</td><td>VAISH ARYA KANYA MAHAVIDYALAYA BAHADURGARH BL- II-Jhajjar-124103-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>124</td><td>Yes</td><td>MAHARAJA AGGGARSEN COLLEGE FOR WOMEN , JHAJJAR BL-</td><td>MAHARAJA AGGGARSEN COLLEGE FOR WOMEN , JHAJJAR BL-- Jhajjar-124103- Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td rowspan="5">127</td><td rowspan="5">Yes</td><td rowspan="5">INDIRA PRIYADARSHNI COLLEGE FOR WOMEN, JHAJJAR</td><td rowspan="5">INDIRA PRIYADARSHNI COLLEGE FOR WOMEN, JHAJJAR-Jhajjar-124103-Haryana</td><td rowspan="5">Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td rowspan="5">Yes</td><td>1</td><td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations</td><td>Yes</td></tr>
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<tr><td>151</td><td>Yes</td><td>Y. M DEGREE COLLEGE NUH MEWAT BL – I</td><td>Y. M DEGREE COLLEGE NUH MEWAT BL – I-Gurugram-122001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>155</td><td>Yes</td><td>H. L. G. GOVT COLLEGE TAURU MEWAT BL- II</td><td>H. L. G. GOVT COLLEGE TAURU MEWAT BL- II-Gurugram-122001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>157</td><td>Yes</td><td>GOVT. PG COLEGE SEC-9 GURUGRAM BL-IV</td><td>GOVT. PG COLEGE SEC-9 GURUGRAM BL-IV-Gurugram-122001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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<tr><td>161</td><td>Yes</td><td>GOVT. COLLEGE SIDHRAWALI GURUGRAM BL- II</td><td>GOVT. COLLEGE SIDHRAWALI GURUGRAM BL- II-Gurugram-122001-Haryana</td><td>Observers are deputed in the Examination Centres and Questions Papers are sent through Observer. The Flying Squads are also deputed for inspecting and ensuring smooth conduct of examination.</td><td>Yes</td><td colspan="3"><table>
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Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	NA	NA	NA	000000	Haryana	NA	0000000000	NA	NA	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualification
1	Vaish College, Rohtak , Rohtak	Rohtak	124001	Haryana	Private	M.D. University, Rohtak	Dr. V.K. Mittal	01262267642	PhD

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualification
2	South Point, College, , Sonipat, Haryana 131001	Sonipat	131001	Haryana	Private	M.D. University, Rohtak	DR. MAMTA SACHDEVA	9812421919	PhD
3	Dronacharya Government College, Gurugram , Gurugram, Haryana 122001	Gurugram	122001	Haryana	Government	M.D. University, Rohtak	Dr. Karambir	9990714262	PhD
4	Govt. College , Sampla , Govt. College , Sampla, Rohtak	ROHTAK	124501	Haryana	Government	M.D. University, Rohtak	Dr. Prem Bhushan	9416380772	PhD
5	Govt. College , Meham , Govt. College , Meham ,Rohtak	ROHTAK	124112	Haryana	Government	M.D. University, Rohtak	Ms.ASHA MALIK	9466281492	Post-Graduate
6	Department of Political Science , DDE, M.D.University, Rohtak , M.D.University, Rohtak	ROHTAK	124001	Haryana	Government	M.D.University, Rohtak	Dr. Ranbir Singh	9466725252	PhD
7	Saini College Rohtak , Saini College Rohtak	Rohtak	124001	Haryana	Private	M.D. University, Rohtak	Sh. Bhim Singh Pawar	01262271955	MPhill.
8	Government College For Women, Bahadurgarh , Bahadurgarh, Haryana	Jhajjar	124507	Haryana	Government	M.D. University, Rohtak	Dr. Rajesh Kumar	9516273314	PhD
9	Kanya Mahavidyalya ,Khorkhoda, Sonipat , Kharkhoda,Sonepat ,Haryana	Sonepat	131402	Haryana	Private	M.D. University, Rohtak	Dr. Suresh Boora	7082002802	PhD
10	C.R. Education College, Rohtak , Model Town, Rohtak, Haryana	ROHTAK	124001	Haryana	Private	M.D. University, Rohtak	DR. Surekha Khokhar	9315864669	PhD
11	D.P.G Degree College, Gurugram , Sector 34, Gurugram	Gurugram	122004	Haryana	Private	M.D. University, Rohtak	Dr. Priya Shukla	9810901896	PhD
12	Department of English, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Kavita	9728715099	PhD
13	Department of Sanskrit, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Shree Bhagwan	8295139933	PhD

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualification
14	Department of Mathematics, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Prof. Dalip Singh	9255121164	PhD
15	Department of Economics, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Kiran Bala	8221948851	PhD
16	Department of Commerce, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Shakti Singh	9355026448	PhD
17	Department of Public Administration , DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Jagbir Narwal	9416521739	PhD
18	Department of Hindi, DDE, M.D.University, Rohtak , M.D. University, Rohtak	ROHTAK	124001	Haryana	Government	M.D. University, Rohtak	Dr. Krishna Joon	9467460091	PhD

Programme Wise Information

Srno	Name of College/Institute	Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
1	NEAR BUS STAND NEEM KA THANA	Arts/Humanities/Social Sciences - Masters of Arts - Economics	Yes	1983	37
2	Department of Economics, DDE, M.D.University, Rohtak	Arts/Humanities/Social Sciences - Masters of Arts - Economics	Yes	1983	38

Srno	Name of College/Institute				
3	Department of English, DDE, M.D.University, Rohtak	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - English	Yes	1978	43
4	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - English	Yes	1976	44
5	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - Hindi	Yes	1976	44
6	Department of Hindi, DDE, M.D.University, Rohtak	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - Hindi	Yes	1976	45
7	Department of Political Science , DDE, M.D.University, Rohtak	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - Political Science	Yes	1978	43
8	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - Political Science	Yes	1983	37
9	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Masters of Arts - Public Administration	Yes	1988	32

Srno	Name of College/Institute	
10	Department of Public Administration , DDE, M.D.University, Rohtak	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - Masters of Arts - Public Administration	Yes	1988	33

11	Department of Sanskrit, DDE, M.D.University, Rohtak	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit	Yes	1984	37

12	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit	Yes	1983	37

13	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce	Yes	1976	44
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	1976	44

14	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Sciences - Master of Science - Mathematics	Yes	1976	44

15	Department of Mathematics, DDE, M.D.University, Rohtak	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Sciences - Master of Science - Mathematics	Yes	1976	45

Srno	Name of College/Institute	
16	Department of Commerce, DDE, M.D.University, Rohtak	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce	Yes	1976	45

Srno	Name of College/Institute	
17	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce	Yes	1976	44

Srno	Name of College/Institute	
18	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	1976	44

Srno	Name of College/Institute	
19	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	2015	5

Srno	Name of College/Institute	
20	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	2015	5

Srno	Name of College/Institute	
21	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	1976	44

Srno	Name of College/Institute	
22	NEAR BUS STAND NEEM KA THANA	

Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	2001	19

Srno	Name of College/Institute				
23	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	2013	7
24	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	1981	39
25	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	2015	5
26	NEAR BUS STAND NEEM KA THANA	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - BACHELOR OF ARTS - Humanities	Yes	1993	27
27	Vaish College, Rohtak	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43
28	South Point, College,	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43
29	Dronacharya Government College, Gurugram	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43

Srno	Name of College/Institute				
30	Govt. College , Sampla	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43
31	Govt. College , Meham	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43
32	Saini College Rohtak	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	1978	43
33	Government College For Women, Bahadurgarh	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	2015	6
34	D.P.G Degree College, Gurugram	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences	Yes	2015	6

Human Resources Information

Academic Staff for ODL Programmes	
Type of Staff *	**No. of Staff Exclusively of ODL***
Head / Professor	8
Associate Professor	3
Assistant Professor	17

Administrative Staff for ODL Programmes	
Type of Staff *	**Total No. of Staff Exclusively for ODL**
Deputy Registrar	1
Assistant Registrar	1
Section Officer	1
Assistants	9
Computer Operators	1
Class-IV / Mult Tasking Staff	7
Technical / Professional	1
Superintendent Two Dy Supdt One Clerk JDEO Four Clerk Seven Lady Attendant One Jr Storekeeper One	16

Faculty Details for ODL

<table>
<tr><th>Srno</th><th>Year</th><th>Academic Session</th><th>Name of Programmes</th><th>Faculty</th></tr>
<tr><td>1</td><td>2021-22</td><td>July</td><td>Business Administration/Commerce/ Management/Finance - Bachelor of Commerce - Commerce
Business Administration/Commerce/ Management/Finance - Master of Commerce - Commerce</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Tilak Raj</td><td>Professor</td><td>9355077220</td><td>tilakraj.mdu@gmail.com</td></tr>
<tr><td>Dr Shakti Singh</td><td>Assistant Professor</td><td>9355026448</td><td>shakti696317@gmail.com</td></tr>
<tr><td>Dr Mahender</td><td>Assistant Professor</td><td>9992379052</td><td>mahenderyadav46@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>2</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Bachelor of Arts - Humanities/Social Sciences</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Mrs Sheelu Chaudhary</td><td>Associate Professor</td><td>9416492277</td><td>chaudharysheelu@gmail.com</td></tr>
<tr><td>Dr Manjeet Kaur</td><td>Associate Professor</td><td>9992223060</td><td>manjit101081@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>3</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Masters of Arts - English</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Kavita</td><td>Assistant Professor</td><td>9728715099</td><td>kavita606@gmail.com</td></tr>
<tr><td>Dr Manjeet Rathee</td><td>Professor</td><td>9896850047</td><td>manjeetrathee@gmail.com</td></tr>
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</table>

<table>
<tr><th>Srno</th><th>Year</th><th>Academic Session</th><th>Name of Programmes</th><th>Faculty</th></tr>
<tr><td>4</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Economics</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Divya Malhan</td><td>Associate Professor</td><td>9416047200</td><td>divyagrewal@rediffmail.com</td></tr>
<tr><td>Dr Kiran Bala</td><td>Assistant Professor</td><td>8221948851</td><td>kamboj090@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>5</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Hindi</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Krishna Joon</td><td>Professor</td><td>9467460091</td><td>joonkrishna@gmail.com</td></tr>
<tr><td>Dr Krishna Devi</td><td>Assistant Professor</td><td>9416484744</td><td>krishnasarwari@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>6</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Sanskrit</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Shree Bhagwan</td><td>Assistant Professor</td><td>8295139933</td><td>shreemehra3@gmail.com</td></tr>
<tr><td>Dr Ravi Prabhat</td><td>Assistant Professor</td><td>8383981032</td><td>prabhatduravi@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>7</td><td>2021-22</td><td>July</td><td>Sciences - Master of Science - Mathematics</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Dalip Singh</td><td>Professor</td><td>9255121164</td><td>dsmdur@gmail.com</td></tr>
<tr><td>Dr Meenakshi</td><td>Assistant Professor</td><td>9468267369</td><td>mshthebest@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>8</td><td>2021-22</td><td>July</td><td>Library and Information Sciences - Master of Library and Information Sciences - Library and Information Sciences</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Pinki</td><td>Assistant Professor</td><td>8882792060</td><td>pinkisha30@gmail.com</td></tr>
<tr><td>Dr Anil Kumar Siwach</td><td>Assistant Professor</td><td>9996787203</td><td>asiwach@gmail.com</td></tr>
</table>
</td></tr>
<tr><td>9</td><td>2021-22</td><td>July</td><td>Arts/Humanities/Social Sciences - Masters of Arts - Public Administration</td><td>
<table>
<tr><th>Name of faculty</th><th>Designation</th><th>Phone</th><th>Email</th></tr>
<tr><td>Dr Sewa Singh Dahiya</td><td>Professor</td><td>9466527002</td><td>ssinghdahiya@gmail.com</td></tr>
<tr><td>Dr Jagbir Singh Narwal</td><td>Assistant Professor</td><td>9416521739</td><td>jagbirnarwal@mdurohtak.ac.in</td></tr>
</table>
</td></tr>
</table>

Srno	Year	Academic Session	Name of Programmes	Faculty
10	2021-22	July	Arts/Humanities/Social Sciences - Masters of Arts - Political Science	**Name of faculty** / **Designation** / **Phone** / **Email** Dr Ranbir Singh / Professor / 9466725252 / ranbir_gulia@yahoo.com Dr Pardeep Kumar / Assistant Professor / 9466767848 / pkgharyana2010@gmail.com
11	2021-22	July	Arts/Humanities/Social Sciences - Masters of Arts - History	**Name of faculty** / **Designation** / **Phone** / **Email** Dr Vijay Kumar / Professor / 9416475447 / dr.vijaykayat@yahoo.com Dr Anju Khanna / Professor / 9416312339 / dr.anjukhanna@gmail.com
12	2021-22	July	Journalism/ Mass Communication/Media - Master of Arts - Journalism & Mass Communication	**Name of faculty** / **Designation** / **Phone** / **Email** Sh Sunit Mukherjee / Assistant Professor / 9896014930 / sunitmc@gmail.com Dr Naveen Kumar / Assistant Professor / 8607862007 / kumarnaveen.dav@gmail.com

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	
2	Administration	
3	Finance	
4	Academic activities	
5	Student Support System	
6	Continuous Evaluation	
7	Online Support	

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date

Help Desk

Help Desk Address:	Name of Contact Person:	Designation:
MAHARSHI DAYANAND UNIVERSITY, ROHTAK	ASHOK KUMAR NIJHAWAN	SUPERINTENDENT DIRECTORATE OF DISTANCE EDUCATION University
Phone No: 1262293236	Email: supdtpg.dde@mdurohtak.ac.in	Contact hours for Help Desk: 09.00 am to 05.00 pm

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

Yes

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :-

NA

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- View

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- [x] Centre for Internal Quality Assurance (CIQA) in Annexure I
- [x] Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- [x] Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- [x] Human Resource and Infrastructural Requirements in Annexure-IV
- [x] Guidelines on Programme Project Report (PPR) in Annexure-V
- [x] Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- [x] Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- [x] Learner Support Centres in Annexure-VIII
- [x] Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning
- [x] Learning Platform in Annexure-IX (For ONLINE Programmes)
- [x] Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Submited Date:

	[1][(26) Department of Defence and Strategic Studies]
	[2](27) Department of Philosophy]
	[3][(28) Department of Visual Arts]
	[4][(29) Department of Public Administration]
	[5][(30) Department of Statistics]
	[6][(31) Depa'tment of Physical Education]
	[7][(32) [Omitted]
	[8][(33) Ch. Ranbir Singh Institute of Social and Economic Change.
	[9](34) University Institute of Engineering & Technology
	[10][(35) Centre for Bio-Technology
	[11][(36) Centre for Haryana Studies
	[12][(37) (Omitted)
	(38) Department of Bio-Chemistry
	(39) Department of Genetics.
	(40) Department of Microbiology.
	[13][(41) Institute of Hotel & Tourism Management
	[14][(42) Department of Food Technology
	[15][(43) Department of Library and Information Science.
	[16][(44) Centre for Bio-Informatics.
	[17][(45) Centre for Medical Bio-Technology
	[18][(46) Women's Study Centre
	[19][(47) University Institute of Public Health
Distance Education [26A]	Notwithstanding anything contained in any other Statute(s), there will be a Directorate of Distance Educatin for providing eucation to those needy students who by one reason or the other are unable to seek admission in regular courses.

1. Amended by E.C. Reso. No. 27 of 07.03.92 & the assent of the Chancellor received on 3.7.92.
2. Added by E.C. Reso. No. 25 of 23.05.88 & the assent of the Chancellor received on 8.9.88.
3. Added by E.C. Reso. No. 49 of 24.03.89 & the assent of the Chancellor received on 31.3.89.
4. Added by E.C. Reso. No. 65 of 25.03.91 & the assent of the Chancellor received on 14.5.91.
5. Added by E.C. Reso. No. 65 of 25.03.91 & the assent of the Chancellor received on 14.5.91.
6. Added by E.C. Reso. No. 17 of 28.03.92 & the assent of the Chancellor received on 12.9.92.
7. Added by E.C. Reso. No. 10 of 30.04.92 & the assent of the Chancellor received on 12.9.92.
8. Added by E.C. Reso. No. 20 of 01.03.12 & the assent of the Chancellor received on 04.4.12.
9. Added by E.C. Reso. No. 14 of 30.05.05 & the assent of the Chancellor received on 29.8.05. and further Amended by vide E.C. Reso. No. 21 of 10.5.08 & assent of the Hon'ble Chancellor received on 03.06.08.
10. Added by E.C. Reso. No. 53(III) of 11.11.05 & the assent of the Chancellor received on 15.12.05.
11. Added by E.C. Reso. No. 48 of 18.02.06 & the assent of the Chancellor received on 19.5.06.
12. Omitted by Executive Council Res. No. 24 of 09.01.10 and the assent of the Chancellor received on 21.4.10.
13. Added by E.C. Reso. No. 27 of 23.06.06 & the assent of the Chancellor received on 10.7.06.
14. Added by E.C. Reso. No. 27 of 23.12.06 & the assent of the Chancellor received on 06.2.07.
15&16. Added by E.C. Reso. No. 44 of 23.06.06 & the assent of the Chancellor received on 10.7.06.
17. Deleted by E. C. Res. No. 43 of 1.8.83 and the assent of the Chancellor received on 3.11.83. Added again by E. C. Res. No. 57 dt. 26.7.86 & received the assent of the Chancellor on 17.8.86.
18. Added by E. C. Vide Res. No. 13 dt. 22.6.2012 & the received the assent of the Chancellor on 18.09.12.
19. Added by E. C. Vide Res. No. 34 dt. 11.11.2013 & the received the assent of the Chancellor on 24.01.14.

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Maharshi Dayanand University
Delhi Road, Rohtak, Haryana as
Accredited
with CGPA of 3.44 on seven point scale
at A+ grade
valid up to March 27, 2024

Date : March 28, 2019

S.C. Sharma
Director

EC(SC)/37/RAR/HRUNG2010084

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ज्ञान-विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

Speed Post

F.No. UGC/DEB/MDU/HAR/2016 **Dated: July, 2016**

The Registrar,
Maharshi Dayanand University,
Rohtak-124001 (HR)

Sub: *Recognition for offering programmes in Open & Distance Learning (ODL)mode from academic year 2016-17 - regarding.*

Sir/Madam,

This is in reference to your proposal submitted for consideration of recognition in response to UGC letter no12-3/2016 (DEBIII) dated 21.03.2016 and subsequent interface meeting attended by your University/Institutions. In this regard, I am directed to inform that it has been decided to accord recognition to your institution to offer certain programmes through distance mode for two academic years i.e. 2016-17 and 2017-18 subject to strict adherence and compliance of the conditions mentioned in this letter.

2 The university shall scrupulously abide by the following terms and conditions, while offering the programmes through distance learning mode in accordance with the Affidavit dated.12th April, 2016, duly notarised and signed by Sh. Jitender Kumar Bhardwaj, Registrar of the University, submitted to the Commission vide letter dated 20th April, 2016.

3 The recognition accorded to the institution will be valid only for the programmes/courses as mentioned in the list attached with this letter.

i) The University shall offer only those programmes through Open and Distance Learning (ODL) mode, which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the apex regulatory bodies in the country.

ii) It is the responsibility of the University to follow the norms prescribed by the concerned regulatory body/ies such as UGC, AICTE, NCTE/any other and also seek its/their prior approval, wherever required.

iii) The University shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.

iv) The nomenclature of all the programmes to be offered under distance mode shall be strictly as per UGC/AICTE Regulations.

v) No teacher education programme shall be offered without prior approval of the NCTE (as per new NCTE regulations,2014)

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vi) The Ministry of HRD's directions prohibiting B.E/ B.Tech through distance mode vide it's letter dated 29.07.2009 shall be adhered to strictly.

vii) The programmes in Engineering and Technology e.g. B.E/ B.Tech/ Diploma and courses in Medicines/ Nursing/ Physiotherapy etc. are not allowed and the Universitywill not be offering the same.

viii) The university shall refrain from offering such programmes that are not allowed to be offered, through distance mode by the respective apex body/ies.

ix) No online programme leading to award of Degree/ Certification shall be offered by the University, until a policy is framed and approved by UGC in this regard.

x) The minimum duration of a programme, offered in ODL mode shall not be less than the minimum duration of similar programme offered through the regular mode. nomenclature of programme and the minimum eligibility criteria for admission should be as per UGC norms and Regulations.

xi) The University shall run its ODL programmes only in those subjects/ fields which are offered by it through regular mode.

xii) The university shall have at least one full time faculty member exclusively for coordinating each programme at the headquarters

xiii) The eligibility conditions for admissions to each course to be offered through distance learning mode shall be as per norms of UGC/AICTE and other regulatory bodies.

xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27th June 2013, a copy of which is also posted on the UGC website www.ugc.ac.in/deb.

xv) The programmes in distance mode will not be offered through franchising arrangement and /or through any private institution /college

xvi) The Institution will have necessary infrastructure at its HQ as well as its Study Centres (if any) for conduction of practical work, wherever required.

4. Moreover, the University shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.

5. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.

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6. It may also be noted that:

i) If the institution fails to comply with the conditions of recognition for which the Affidavit, as mentioned above has been submitted or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition at any stage. The University will be solely responsible for the same.

ii) The recognition can be reviewed depending on change of policy w.r.t ODL Regulations or otherwise.

iii) In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the all consequences arising out of the same.

Yours faithfully,

(Megha Kaushik)
Education Officer

Copy to:

1. The Secretary, Higher Education, HE Dsepartment, Government of Haryana, Panchkula.
2. The Joint Secretary (HE/TEL), MHRD, Govt of India, Shastri Bhawan, New Delhi – 110 001
3. The Member Secretary, AICTE, 7th floor, Chanderlok building, Janpath, New Delhi 110001
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi.
5. Publication Officer (Web), UGC for updating website.
6. Guard file.

(R.I.S Bhardwaj)
Section Officer, DEB

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Annexure

University Grants Commission
Distance Education Bureau

List of programmes approved by UGC to Maharshi Dayanand University, Rohtak (HR) to be offered through distance mode during the academic year 2016-17 & 2017-18 only, as per the terms and conditions contained in the UGC letter F.No. UGC/DEB/MDU/HAR/2016 dated July, 2016

S.No.	Name of Programme
1	Master of Commerce
2	Master of Art (English)
3	Master of Art (Hindi)
4	Master of Art (Sanskrit)
5	Master of Art (Political Science)
6	Master of Art (Economics)
7	Master of Library & Information Science
8	Master of Art (History)
9	Master of Art (Public Administration)
10	Master of Science (Mathematics)
11	Bachelor of Library & Information Science
12	Bachelor of Arts
13	Bachelor of Commerce

(Megha Kaushik)
Education Officer

www.ugc.ac.in/deb

UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

ज्ञान-विज्ञान विमुक्तये

Speed Post

Date: August, 2018

F.No.: 78-2/2017(DEB-IV)

14 AUG 2018

The Registrar,
Maharishi Dayanand University
Directorate Of Distance Education, Maharashi Dayanand University,
Rohtak-124001,
Haryana

Subject: Commission Order on the application, submitted Online by the Higher Educational Institution, for recognition of the programmes to be offered in *Open and Distance Learning (ODL) mode from academic year 2018-19 onwards - regarding.*

Sir/Madam,

In exercise of the powers conferred by sub-section (1) of Section 26 read with clause (j) of Section 12 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission (Open and Distance Learning) Regulations, 2017, had been notified in the Gazette of India on 23.06.2017. The first and the second amendment in the principal regulations were notified in the Gazette of India on 11.10.2017 and 06.02.2018 respectively.

2. Part-II; sub-regulations (3) to (5); of the University Grants Commission (Open and Distance Learning) Regulations, 2017 describes the Recognition process of Higher Educational Institutions for offering Open and Distance Learning programmes. The sub-regulations (3) describes the process of recognition of Higher Educational Institutions offering programmes in Open and Distance Learning Mode, whereas sub-regulations (4) describes the process for withdrawal of recognition and sub-regulations (5) provides right to appeal to Higher Educational Institutions aggrieved with the decision of the Commission.

3. The Commission had invited online applications from the eligible Higher Educational Institutions for offering Open and Distance Learning programmes from the academic session 2018-19 vide public notice F.No. 74-1/2018 (DEB-IV) dated 28.03.2018, mentioning therein that the online portal for submitting applications shall be open from 2nd April, 2018 to 1st May, 2018. It was also mentioned that the duly certified hard copies of the application submitted online mode along with annexures shall reach UGC (DEB) office at 35 Feroze Shah Road, New Delhi-110001 within 10 working days of submission of online application. In response to the public notice dated 28.03.2018, **Maharishi Dayanand University** had submitted application online for programme wise recognition by the Commission.

o/c

4. Application received from **Maharishi Dayanand University** had been scrutinized by the Expert Committee and deficiency(s) or defect(s) in application were communicated and time period as prescribed in University Grants Commission (Open and Distance Learning) Regulations, 2017 was given to remove or rectify such deficiency(s) or defect(s) with relevant documentary evidence.

5. The **Maharishi Dayanand University** was invited for an Interface Meeting with the Expert Committee; constituted by the Chairman of the Commission; on **05, July, 2018** in the UGC head office, Bahadurshah Zafar Marg, New Delhi. The Expert Committee based on the application submitted, clarification given for deficiency(s) or defect(s)communicated earlier, the presentation made by the Higher Educational Institution in the Interface Meeting and in terms of provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Commission.

6. The Commission in its 534th meeting held on 2nd August, 2018 considered the recommendations of the Interface Expert Committee. Based on the decision of the Commission, I am directed to issue this Order, there by communicating the programme wise recognition status of the programmes to be offered in Open and Distance Learning mode from academic year 2018-19 onwards by the **Maharishi Dayanand University** as detailed in point no. 7 below.

7. **Programme wise recognition status**

7(A) **Programmes Recognized**

Sr. No.	Name of the Programme	Period of Recognition *
1.	BACHELOR OF ARTS	2018 -19 to 2019 -20
2	BACHELOR OF COMMERCE	
3	MASTER OF ARTS (ECONOMICS)	
4	MASTER OF ARTS (ENGLISH)	
5	MASTER OF ARTS (HINDI)	
6	MASTER OF ARTS (POLITICAL SCIENCE)	
7	MASTER OF ARTS (PUBLIC ADMINISTRATION)	
8	MASTER OF ARTS (SANSKRIT)	
9	MASTER OF COMMERCE	
10	MASTER OF SCIENCE (MATHEMATICS)	

*As HEI NAAC score is below 3.26, the recognition given is only upto the academic year 2019-20, based on UGC (Open and Distance Learning) Second Amendment Regulations, 2018.

The list of recognized Learner Support Centres/Study Centres is available at UGC website i.e. www.ugc.ac.in at the link https://www.ugc.ac.in/pdfnews/9969719_UGC-RECOGNITION-FOR-ODL-PROGRAMMES-2018-19-ONWARDS.pdf

7(B) **Programmes found deficient**

Sr. No.	Name of the Programme	Deficient
1	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	Inadequate faculty *
2	MASTER OF LIBRARY AND INFORMATION SCIENCE	Study Learning Material is not yet ready.
3	MASTER OF ARTS (HISTORY)	Inadequate faculty *

* As per the requirements specified in Annexure-VI of UGC (Open and Distance Learning) Regulations, 2017.

8. For the programmes recognized in 7(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part–III, Part–IV, Part–V, Part–VI and Annexure-I to Annexure-XI of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments. Some specific conditions given in UGC (ODL) Regulations 2017 & its amendments are given in **Annexure-1**.

9. For the programmes found deficient in 7(B) above, the Higher Educational Institution shall submit representation along with documentary evidence, if any, within 30 days from the date of this order as per the provision at clause 4(i) of sub-regulation (3) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments.

10. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found to be false or fake at a later date, UGC shall take action as per Regulation (4) Part -II of UGC (ODL) Regulations, 2017.

Yours faithfully,

(Jitendra)
Education Officer

Copy to:

1) The Secretary, Higher Education, Government of Haryana, Office of The Director General, Panchkula, Haryana with *a request to ensure that HEI adheres to all the provisions of the UGC(ODL) Regulations, 2017 and its amendments.*
2) The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi – 110 001.
3) The Vice-Chancellor, Directorate Of Distance Education, Maharashi Dayanand University, Rohtak-124001, Haryana
4) The Joint Secretary, State University, UGC for information.

5) The Publication Officer (Web), UGC for uploading on the website.
6) Guard file.

(Jitendra)
Education Officer

o/c

Annexure- 1

Conditions

1) The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017.

2) The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.

3) The Higher Educational Institution shall not offer any programme in engineering. Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.

4) The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 24th April, 2018 duly notarized and signed by Jitender Kumar Bhardwaj, Registrar submitted to the Commission vide letter dated 07th May, 2018.

5) The Higher Educational Institution shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016.

6) The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause7(i) to (v) of section 13 in Part-IV.

7) In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC(ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.

(Jitendra)
Education Officer

Received at 04.00 P.M. 14/08/18

O/C

Executive Council Resolution No. 20 dated 31-10-1994 vide which starting of Bachelor of Arts through Distance Education mode was approved.

20. To consider the recommendations of the Academic Council made vide Reso. No. 37 of 24.8.94 that B.A. Part-I course be started through distance education mode for one year only, on experimental basis and the fee of Rs.1400/- be charged in two/three instalments.

20. Considered the recommendation of the Academic Council made vide Reso. No. 37 of 24.8.94 that B.A. Part-I course be started through distance education mode for one year only, on experimental basis and the fee of Rs.1400/- be charged in two/three instalments.

RESOLVED that the above recommendation of the Academic Council be approved for implementation from the session 1995-96.

Executive Council Resolution No. 85 dated 20-08-1997 vide which starting of Bachelor of Commerce through Distance Education mode was approved.

85. To approve the recommendations of the Academic Council made vide Reso. No. 94 of 28.1.97 that B.A.-I may continue and B.A.-II, B.Com.-I and M.A.(Previous) in certain subjects may be introduced through Distance Education from 1996-97 session (Annexure XLV pages 100-121) with the following clarifictions:-

(a) The term "per Study Centre"/"Course" used in the headings of the contingent expenses refer to "per Unit" as defined for various courses.

(This clarification is in line with the procedure adoted for payment of contingent expenses during 1995-96 for B.A.-I. The payments were made per Unit and there is no change in the contingency rates although the minimum number of students required for forming the various units for B.A.-I has been increased this year from 25 to 50 students leading to substantial saving to the University under the head "Contingent expenses").

(b) The second or subsequent units in a particular study centre would be formed whenever the number exceeds 50% of the minimum strength required for the formation of first unit.

AND

(c) A Clause as under may be added under the heading 'Contingent Expenses per Study Centre per Course':-

16(b)
Rs. 200/- per student per annum in each study centre.

(A) SUBJECTS OF TEACHING FOR M.A. (PREVIOUS)

i)	English	ii)	Hindi	III)	Sanskrit
iv)	Political Science	v)	Economics	vi)	History

85. Considered the recommendations of the Academic Council made vide Reso. No. 94 of 28.1.97 that B.A.-I may continue and B.A.-II, B.Com.-I and M.A.(Previous) in certain subjects may be introduced through Distance Education from 1996-97 session (Annexure XLV pages 100-121, already circulated) with the following clarifictions:-

(a) The term "per Study Centre"/"Course" used in the headings of the contingent expenses refer to "per Unit" as defined for various courses.

(This clarification is in line with the procedure adoted for payment of contingent expenses during 1995-96 for B.A.-I. The payments were made per Unit and there is no change in the contingency rates although the minimum number of students required for forming the various units for B.A.-I has been increased this year from 25 to 50 students leading to substantial saving to the University under the head "Contingent expenses").

(b) The second or subsequent units in a particular study centre would be formed whenever the number exceeds 50% of the minimum strength required for the formation of first unit.

AND

(c) A Clause as under may be added under the heading 'Contingent Expenses per Study Centre per Course':-

16(b)
Rs. 200/- per student per annum in each study centre.

RESOLVED that the above recommendations of the Academic Council be approved.

FURTHER RESOLVED that the amount collected be used for buying the books for the Library.

Academic Council Resolution No. 72 dated 06-12-1999 vide which starting of Master of Public Administration through Distance Education mode was approved.

72. To approve the action taken by the Vice-Chancellor, under Section 9-A(5) of the M.D.University Act, in approving the proposals to continue B.A. and B.Com. three years course, M.A. (Previous & Final) in English, Hindi, Sanskrit, History, Political Science, Economics and Public Administration and M.Com.(Prev.) and introduction of M.Com. (Final) and M.A./M.Sc.(Prev.) Mathematics from the session 1999-2000.

72. Discussed the action taken by the Vice-Chancellor, under Section 9-A(5) of the M.D.University Act, in approving the proposals to continue B.A. and B.Com. three years course, M.A. (Previous & Final) in English, Hindi, Sanskrit, History, Political Science, Economics and Public Administration and M.Com.(Prev.) and introduction of M.Com. (Final) and M.A./M.Sc.(Prev.) Mathematics from the session 1999-2000 in the Directorate of Distance Education.

RESOLVED that the above action taken by the Vice-Chancellor be approved.

Executive Council Resolution No. 38 dated 18.03.2005 vide which Ordinance and starting of Master of Library and Information Science and creation of Department of Library Science was approved.

38. Ordinance of M.Lib.I.Sc. examination

To consider the following recommendations of the Academic Council made vide Reso. No. 4 of January 14, 2005:-

i) that the Ordinance of M.Lib.I.Sc. examination as at Annexure XXIX pages 79-80, may be approved;

ii) introduction of M.Lib.I.Sc. course on self-financing basis; and

iii) a fee of Rs.8000/- p.a. be prescribed for the course.

NOTE:
The Academic Council vide Reso. No. 37 of February 9, 2004 considered and approved the following recommendations of the Standing Expert Committee made in its meeting held on November 11, 2003:-

1) Ordinance of M.Lib.I.Sc.;
2) Details of PCP of M.Lib.I.Sc.; and
3) Department of Library Science may be created in the University so that there could be regular classes as well as classes through Distance Education Mode.

The above Resolution of Academic Council was placed before the Executive Council and the Executive Council vide Reso. No. 21 of its meeting held on 12.7.2004 resolved that the item be referred back to the Academic Council for reconsideration with the following observations:-

"a) the words 'and the V.C. upto the entire deficiency' appearing under the note of Clause-4 be looked into again and amended/ deleted; and

b) the viability of the course/Department on Self-Financing basis be examined keeping in view the anticipated income and expenditure."

The Director, Directorate of Distance Education informed that the introduction of M.Lib.I.Sc. course through distance education, on self-financing basis, was viable.

The Academic Council in its meeting held on 14.1.2005 vide item No. 35 considered the above observations of the Executive Council and RESOLVED to recommend the following to the Executive Council for approval:-

i) the Ordinance of M.Lib.I.Sc. examination, after deleting 'the words 'and the V.C. upto the entire deficiency' appeaing under the note of Clause-4;

ii) introduction of M.Lib.I.Sc. course; and

iii) a fee of Rs.8000/- p.a. be prescribed for the course.

38. Ordinance of M.Lib.I.Sc. examination

Considered the following recommendations of the Academic Council made vide Reso. No. 4 of January 14, 2005:-

i) that the Ordinance of M.Lib.I.Sc. examination as at Annexure XXIX pages 79-80 (already circulated), may be approved;

ii) introduction of M.Lib.I.Sc. course on self-financing basis; and

iii) a fee of Rs.8000/- p.a. be prescribed for the course.

RESOLVED that the above recommendations of the Academic Council be approved.

MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A State University established under Haryana Act. No. 25/1975)
NAAC Accredited 'A' Grade

Sub.:- PROCEEDINGS OF THE MEETING OF FACULTY OF DISTANCE EDUCATION HELD ON 27.7.2021 at 3.30 P.M. IN THE COMMITTEE ROOM OF DIRECTORATE OF DISTANCE EDUCATION,M.D.UNIVERSITY,ROHTAK FOR CONSIDERING THE RECOMMENDATIONS OF BOARD OF STUDIES IN ITS MEETING HELD ON 27.07.2021

Placed below are the minutes of meeting of Faculty of Distance Education held on 27.07.2021 on the subject cited above at F/A which are as under:-

"The following decisions were taken in the meeting:

1. The Faculty of Distance Education considered the recommendations of Board of Studies in its meeting held on 27.7.2021 regarding starting of Master of Arts (Journalism and Mass Communication) Programme through Open and Distance Learning Mode w.e.f. the session 2021-22 and recommended the same for consideration of Academic Council.
2. The Faculty of Distance Education considered the recommendations of Board of Studies regarding Scheme and Syllabi of Examination of Master of Arts (Journalism and Mass Communication) and Master of Arts (English) through Open and Distance Learning Mode w.e.f. the Academic session 2021-22 and approved the Syllabi of Master of Arts (Journalism and Mass Communication) and Master of Arts (English) and Scheme of Examinations of the same is recommended for approval of Academic Council.
3. The Faculty of Distance Education considered the recommendations of Board of Studies regarding starting of following Programmes through Online mode w.e.f the Academic Session 2021-22: : i) Master of Science (Mathematics) ii) Master of Commerce and recommended the same for consideration of Academic Council.
4. The Faculty of Distance Education considered the recommendations of Board of Studies regarding Scheme of Examinations and Syllabi of Programmes through Online Mode and recommended for approval of Academic Council that Scheme of Examinations and Syllabi prescribed for ODL mode programmes be followed for Online mode programmes also.
5. The Faculty of Distance Education considered the recommendations of Boards of Studies regarding Ordinance for Undergraduate Programmes and resolved that the current Ordinance shall remain applicable till the adoption Ordinance of UG programmes with Choice Based Credit System (CBCS) in the conventional mode.
6. The Faculty of Distance Education considered the recommendations of Board of Studies that the existing Ordinance for Post Graduate Programmes be amended incorporating the provision of offering Programmes through Online mode by the Directorate of Distance Education".

In this connection, if agreed to, the Vice-Chancellor may kindly be requested to approve these minutes in anticipation of approval of Academic Council as the meeting of the Academic Council is not going to be held in near future and various courses (ODL/Online Mode) are going to be started from the session 2021-22, please.

29/07/2021
ACS-II

Supdt. (Academic)

In view of the above proceedings

F.P.P.

placed at f/A, office proposal at 'P' over-leaf is submitted for kind consideration and orders, please

29-07-2021

Dy. Registrar (Academic)

V-C may please like to approve

'X' the proceedings under special powers vested in this authority in anticipation of approval of A.C., especially as new programs are to be introduced from the ensuing session. DSE-3071 29/7/21

29/7/21

Registrar

'X' above for approval, pl.

29/07

VC.

Approved

29/07

Regr

CIQA-19
28-7-21

MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A State University established under Haryana Act. No. 25/1975)
NAAC Accredited 'A' Grade

Subject: Approval of Program Project Reports.

It is kindly submitted that the Directorate of Distance Education, M.D. University, Rohtak is applying to UGC-DEB for recognition of following Programs w.e.f. the Academic Session 2021-22:

1. Bachelor of Arts (B.A.)
2. Bachelor of Commerce (B.Com.)
3. M.A. (Hindi)
4. M.A. (English)
5. M.A. (Sanskrit)
6. M.A. (Political Science)
7. M.A. (Public Administration)
8. M.A. (Economics)
9. M.A. (Journalism & Mass Communication)
10. M.A. (History)
11. M.Sc. (Mathematics)
12. Master of Commerce (M.Com)
13. M. LISc. (Two Years Integrated Program)

The last date for submission of application on DEB-UGC portal is 31.7.2021 (copy of UGC-DEB notification as **Flag A**). The Program Project Reports of the above said courses have been prepared as per UGC-DEB Regulations Sep .2020 (**Flag B**). The Vice-Chancellor is kindly requested to approve the Program Project Reports of above said courses (**Flag C**) under Section 9(A)5 in anticipation approval of the Academic Council so that the same may be uploaded on DEB-UGC Portal.

Submitted for kind consideration and approval, please

27/7/21

Director (CIQA)

27/7/21

Director (DDE)

Approved

VICE-CHANCELLOR

28/07/21

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Bachelor of Arts**
Duration of Program	**Three Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality Under Graduate Program i.e. **Bachelor of Arts** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of three academic years under bi-annual semester pattern. This program structure of Bachelor of Arts is as under

Bachelor of Arts (B.A.)
(Three Year Program)
First Year, First Semester

NOTE: Students will have to choose any two subjects by selecting one from each group. The subject once opted will not be changed in subsequent semester(s).

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
Compulsory Subjects					
BA1001-I	English-I	80	20	100	3 Hours
BA1002-I	Hindi-I	80	20	100	3 Hours
Elective Subjects					
Group I					
BA1003-I	History of India (Earlier to 1200 AD)	80	20	100	3 Hours
BA1004-I	Micro Economics	80	20	100	3 Hours
BA1005-I	Elements of Public Administration – I	80	20	100	3 Hours
Group II					
BA1006-I	Political Theory – I	80	20	100	3 Hours
BA1007-I	Algebra, Calculus, Solid Geometry	80	20	100	3 Hours
BA1008-I	Sanskrit –I	80	20	100	3 Hours
Qualifying Subject					
BA1009-I	Environmental Studies*	80	20	100	3 Hours

Important Note: * The Environmental Studies is a qualifying paper of all UG Courses i.e. B.A. & B.Com. Students are required to qualify the same, otherwise final result will not be declared and degree will not be awarded.

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA2001-II	English – II	80	20	100	3 Hours
BA2002-II	Hindi – II	80	20	100	3 Hours
Group I					
BA2003-II	History of India (1200 AD to 1526 AD)	80	20	100	3 Hours
BA2004-II	Indian Economic Problems	80	20	100	3 Hours
BA2005-II	Elements of Public Administration – II	80	20	100	3 Hours
Group II					
BA2006-II	Political Theory – II	80	20	100	3 Hours
BA2007-II	Algebra and Trigonometry, Ordinary Differential Equations, Vector Calculus	80	20	100	3 Hours
BA2008-II	Sanskrit – II	80	20	100	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA3001-III	English – III	80	20	100	3 Hours
BA3002-III	Hindi – III	80	20	100	3 Hours
Group I					
BA3003-III	History of India (C.A.D. 1526 to 1707 AD)	80	20	100	3 Hours
BA3004-III	Macro Economics – I	80	20	100	3 Hours
BA3005-III	Bhartiya Parshashan – I	80	20	100	3 Hours
Group II					
BA3006-III	Bhartiya Sarkar And Rajniti - I	80	20	100	3 Hours
BA3007-III	Advanced Calculus - I, Partial Differential Equations - I, Mechanics- I	80	20	100	3 Hours
BA3008-III	Sanskrit – III	80	20	100	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA4001-IV	English-IV	80	20	100	3 Hours
BA4002-IV	Hindi-IV	80	20	100	3 Hours
Group I					
BA4003-IV	History of India (1707 AD to 1947)	80	20	100	3 Hours
BA4004-IV	Macro Economics – II	80	20	100	3 Hours
BA4005-IV	Bhartiya Parshashan – II	80	20	100	3 Hours
Group II					
BA4006-IV	Bhartiya Sarkar And Rajniti - II	80	20	100	3 Hours
BA4007-IV	Advanced Calculus - II, Partial Differential Equations - II, Mechanics- II	80	20	100	3 Hours
BA4008-IV	Sanskrit – IV	80	20	100	3 Hours

Third Year, Fifth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA5001-V	English – V	80	20	100	3 Hours
BA5002-V	Hindi – V	80	20	100	3 Hours
Group I					
BA5003-V	History of Modern World	80	20	100	3 Hours
BA5004-V	Development and Environmental Economics	80	20	100	3 Hours
BA5005-V	Public Administration Local Govt. and Administration in India – I	80	20	100	3 Hours
Group II					
BA5006-V	Political Science Comparative Govt. and Politics – I	80	20	100	3 Hours
BA5007-V	Real Analysis – I, Groups and Rings, Programming in C (Theory)	80	20	100	3 Hours
BA5008-V	Sanskrit – V	80	20	100	3 Hours

Sixth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA6001-VI	English-VI	80	20	100	3 Hours
BA6002-VI	Hindi-VI	80	20	100	3 Hours
Group I					
BA6003-VI	History of Twentieth Century World.	80	20	100	3 Hours
BA6004-VI	International Economics	80	20	100	3 Hours
BA6005-VI	Public Administration Local Govt. and Administration in India – II	80	20	100	3 Hours
Group II					
BA6006-VI	Political Science Comparative Govt. and Politics – II	80	20	100	3 Hours
BA6007-VI	Real Analysis – II, Linear Algebra, Numerical Analysis	80	20	100	3 Hours
BA6008-VI	Sanskrit – VI	80	20	100	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Three years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

For UG Programs (BA): A person who has passed one of the following examinations with at least 33% marks in aggregate for admission to B.A. Semester-I (minimum pass marks in case of SC/ST candidates of Haryana only)

a) Senior Secondary Certificate Examination (10+2) from the Board of School Education, Haryana, Bhiwani.

OR

b) Diploma in Pharmacy Course (for B.A. Only)

OR

c) Three year Professional Diploma Programs conducted by the State Board of Technical Education, Haryana

OR

d) Any other examination recognized by Academic Council of Maharshi Dayanand University, Rohtak as equivalent to (a) or (b) or (c) above.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st ,3rd ,5th	December/January
	2nd ,4th ,6th	May/June of next year.
January	1st ,3rd ,5th	May/ June
	2nd ,4th ,6th	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facility available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-

journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Bachelor of Commerce**
Duration of Program	**Three Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality Under Graduate Program i.e. **Bachelor of Commerce** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of three academic years under bi-annual semester pattern. This program structure of Bachelor of Commerce is as under

SCHEME OF EXAMINATIONS

Bachelor of Commerce (B.Com)
Three Year Program
First Year, First Semester

Paper Code	Nomenclature of the Paper	Theory Marks	Practical	Assignment	Total Marks	Exam Time
BM1001-I	Business Communication-I	80	--	20	100	3 Hrs.
BM1002-I	Business Economics-I	80	--	20	100	3 Hrs.
BM1003-I	Business Management –I	80	--	20	100	3 Hrs.
BM1004-I	Business Mathematics-I	80	--	20	100	3 Hrs.
BM1005-I	Financial Accounting-I	80	--	20	100	3 Hrs.
BM1006-I	Basics of computer-I	50	50	--	100	3 Hrs.
BM1007-I	Environmental Studies*	80	--	20	100	3 Hrs.

Important Note: * The Environmental Studies is a qualifying paper of all UG Courses i.e. B.A. & B.Com. Students are required to qualify the same, otherwise final result will not be declared and degree will not be awarded.

(Second Semester)

Paper Code	Nomenclature of the Paper	Theory Marks	Practical	Assignment	Total Marks	Exam Time
BM2001-II	Business Communication-II	80	--	20	100	3 Hrs.
BM2002-II	Business Economics-II	80	--	20	100	3 Hrs.
BM2003-II	Business Management –II	80	--	20	100	3 Hrs.
BM2004-II	Business Mathematics-II	80	--	20	100	3 Hrs.
BM2005-II	Financial Accounting-II	80	--	20	100	3 Hrs.
BM2006-II	Basics of computer-II	50	50	--	100	3 Hrs.

Second Year, Third Semester

Paper Code	Nomenclature of the Paper	Theory Marks	Assignment	Total Marks	Exam Time
BM3001-III	Business Regulatory Framework-I	80	20	100	3 Hrs.
BM3002-III	Business Statistics-I	80	20	100	3 Hrs.
BM3003-III	Company Law and Auditing-I	80	20	100	3 Hrs.
BM3004-III	Corporate Accounting-I	80	20	100	3 Hrs.
BM3005-III	Principles of Marketing-I	80	20	100	3 Hrs.
BM3006-III	Human Resource Management-I	80	20	100	3 Hrs.

Fourth Semester

Paper Code	Nomenclature of the Paper	Theory Marks	Assignment	Total Marks	Exam Time
BM4001-IV	Business Regulatory Framework-II	80	20	100	3 Hrs.
BM4002-IV	Business Statistics-II	80	20	100	3 Hrs.
BM4003-IV	Company Law and Auditing-II	80	20	100	3 Hrs.
BM4004-IV	Corporate Accounting-II	80	20	100	3 Hrs.
BM4005-IV	Principles of Marketing-II	80	20	100	3 Hrs.
BM4006-IV	Human Resource Management-II	80	20	100	3 Hrs.

Third Year, Fifth Semester

Paper Code	Nomenclature of the Paper	Theory Marks	Assignment	Total Marks	Exam Time
BM5001-V	Advertisement & Sales Management-I	80	20	100	3 Hrs.
BM5002-V	Business Environment-I	80	20	100	3 Hrs.
BM5003-V	Income Tax-I	80	20	100	3 Hrs.
BM5004-V	Cost Accounting-I	80	20	100	3 Hrs.
BM5005-V	International Marketing-I	80	20	100	3 Hrs.
BM5006-V	Management Accounting and Financial Management-I	80	20	100	3 Hrs.

Sixth Semester

Paper Code	Nomenclature of the Paper	Theory Marks	Assignment	Total Marks	Exam Time
BM6001-VI	Advertisement & Sales Management-II	80	20	100	3 Hrs.
BM6002-VI	Business Environment-II	80	20	100	3 Hrs.
BM6003-VI	Income Tax-II	80	20	100	3 Hrs.
BM6004-VI	Cost Accounting-II	80	20	100	3 Hrs.
BM6005-VI	International Marketing-II	80	20	100	3 Hrs.
BM6006-VI	Management Accounting and Financial Management-II	80	20	100	3 Hrs.

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Three years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students

regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

For UG Programs (B.Com.): A person who has passed one of the following examinations with at least 40% marks in aggregate for admission to B.Com. Semester-I (minimum pass marks in case of SC/ST candidates of Haryana only)

a) Senior Secondary Certificate Examination (10+2) from the Board of School Education, Haryana, Bhiwani.

OR

b) Any other examination recognized by Academic Council of Maharshi Dayanand University, Rohtak as equivalent to (a) or (b) or (c) above.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.

ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.

iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Hindi)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Hindi** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Hindi is as under:-

SCHEME OF EXAMINATIONS

Master of Arts (Hindi)
Two Year Programme
First Year, 2020-2021
First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HND21C1	आधुनिकहिंदीकविता–I	80	20	100	4	3 Hours
20HND21C2	आधुनिक गद्य साहित्य–I	80	20	100	4	3 Hours
20HND21C3	हिंदीसाहित्य का इतिहास–I	80	20	100	4	3 Hours
20HND21C4	भाषाविज्ञान एवंहिन्दीभाषा–I	80	20	100	4	3 Hours
20HND21D1	विशेषरचनाकारकबीरदास–I	80	20	100	4	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HND22C1	आधुनिकहिंदीकविता–II	80	20	100	4	3 Hours
20HND22C2	आधुनिक गद्य साहित्य–II	80	20	100	4	3 Hours

20HND22C3	हिंदीसाहित्य का इतिहास– ।। (आधुनिक काल)	80	20	100	4	3 Hours
20HND22C4	भाषाविज्ञान एवंहिन्दीभाषा–।।	80	20	100	4	3 Hours
20HND22D1	शेषरचनाकारकबीरदास– ।।	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, 2021-2022

Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21HND23C1	प्राचीन एवं मध्यकालीनकाव्य–I	80	20	100	4	3 Hours
21HND23C2	भारतीय काव्यशास्त्र–I	80	20	100	4	3 Hours
21HND23C3	भारतीय साहित्य–I	80	20	100	4	3 Hours
21HND23DA1	प्रयोजनमूलकहिंदी– I	80	20	100	4	3 Hours
21HND23DB2	विशेषरचनाकारप्रेमचंद– I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21HND24C1	प्राचीन एवं मध्यकालीनकाव्य–II	80	20	100	4	3 Hours
21HND24C2	पाश्चात्यकाव्यशास्त्र–II	80	20	100	4	3 Hours
21HND24C3	भारतीय साहित्य–II	80	20	100	4	3 Hours
21HND24DA1	प्रयोजनमूलकहिंदी– II	80	20	100	4	3 Hours
21HND24DB2	विशेषरचनाकारप्रेमचंद– II	80	20	100	4	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

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The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with atleast 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only).

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).

iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (English)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in English** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. English is as under:-

SCHEME OF EXAMINATION

MASTER OF ARTS (ENGLISH)

Session 2021-22 (CBCS) (w.e.f. 2021-22)

(SEMESTER I)

Course No	Course Code	Nomenclature of Course	Credit/ Hrs.	Max Marks	Theory	Assignment	Duration of Exam
I (Core Course-I)	21ENG21C1	Chaucer to the Puritan Age	5	100	80	20	3 hrs
II (Core Course-II)	21ENG21C2	The Augustan Age	5	100	80	20	3 hrs
III (Core Course-III)	21ENG21C3	The Romantic Age	5	100	80	20	3 hrs
IV(Core Course-IV)	21ENG21C4	Indian Literary Theory and Criticism	5	100	80	20	3 hrs
V (D.S.E Course-I)	21ENG21D1	Essentials of Writing	5	100	80	20	3 hrs

Total Credits 25

(SEMESTER II)

Course No	Course Code	Nomenclature of Course	Credit/ Hrs.	Max Marks	Theory	Assignment	Duration of Exam
VI (Core Course -V)	21ENG22C1	The Victorian Age	5	100	80	20	3 hrs
VII (Core Course - VI)	21ENG22C2	The Twentieth Century	5	100	80	20	3 hrs
VIII(Core Course-VII)	21ENG22C3	Indian Feminist Thought	5	100	80	20	3 hrs
IX (Core Course-VIII)	21ENG22C4	Indian Writing in English - I (Pre-Independence)	5	100	80	20	3 hrs
X (Core Course-IX)	21ENG22C5	Literary Theory and Criticism - I	5	100	80	20	3 hrs
Foundation Elective	20GENF1	Moral Education	2	50	40	10	2 hrs
Open Elective	20JRMO1	Media & Society	3	100	80	20	3 hrs

Total Credits 30

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which

they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with atleast 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only).

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.
The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.
The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal

assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Sanskrit)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Sanskrit** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Sanskrit is as under:-

SCHEME OF EXAMINATIONS
Master of Arts (Sanskrit)
Two Year Program
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20SKT21C1	वेद एवं वेदांग	80	20	100	4	3 Hours
20SKT21C2	संस्कृत व्याकरण–I	80	20	100	4	3 Hours
20SKT21C3	सांख्य एवं न्याय	80	20	100	4	3 Hours
20SKT21C4	पद्य साहित्य	80	20	100	4	3 Hours
20SKT21C5	भाषा विज्ञान	80	20	100	4	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20SKT22C1	ब्राह्मण एवं उपनिषद्	80	20	100	4	3 Hours
20SKT22C2	संस्कृत व्याकरण–II	80	20	100	4	3 Hours
20SKT22C3	वेदांत एवंमीमांसा	80	20	100	4	3 Hours
20SKT22C4	मृच्छकटिक एवं साहित्य दर्पण	80	20	100	4	3 Hours
20SKT22C5	अनुवाद एवं निबंध	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21SKT23C1	संस्कृति एवं धर्मशास्त्र	80	20	100	4	3 Hours
21SKT23C2	काव्य प्रकाश एवं साहित्य दर्पण	80	20	100	4	3 Hours
21SKT23CC1	लौकिक संस्कृत साहित्य का इतिहास	80	20	100	4	3 Hours
21SKT23CC2	नाट्य शास्त्र	80	20	100	4	3 Hours
21SKT23CC3	नाटक	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21SKT24C1	संस्कृत शास्त्र परम्परा	80	20	100	4	3 Hours
21SKT24C2	पालि और प्राकृत	80	20	100	4	3 Hours
21SKT24CC1	काव्यशास्त्र	80	20	100	4	3 Hours
21SKT24CC2	संस्कृत महाकाव्य	80	20	100	4	3 Hours
21SKT24CC3	संस्कृत गद्य	80	20	100	4	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor degree with Sanskrit (Elective/Compulsory) for the duration of 3 years)/Shastri Examination (New Scheme) of three years duration with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry

Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Economics)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Economics** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Economics is as under:-

SCHEME OF EXAMINATIONS

Master of Arts (Economics)
Two Year Program
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20ECO21C1	Micro Economics-I	80	20	100	5	3 Hours
20ECO21C2	Macro Economics-I	80	20	100	5	3 Hours
20ECO21C3	Economics of Growth and Development-I	80	20	100	5	3 Hours
20ECO21C4	Mathematics for Economists-I	80	20	100	5	3 Hours
20ECO21C5	Statistical Methods-I	80	20	100	5	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20ECO22C1	Micro Economics-II	80	20	100	5	3 Hours
20ECO22C2	Macro Economics-II	80	20	100	5	3 Hours
20ECO22C3	Economics of Growth and Development-II	80	20	100	5	3 Hours
20ECO22C4	Mathematics for Economists-II	80	20	100	5	3 Hours
20ECO22C5	Statistical Methods-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21ECO23C1	Indian Economy-I	80	20	100	5	3 Hours
21ECO23C2	International Trade & Finance-I	80	20	100	5	3 Hours
21ECO23D1	Agriculture Economics-I	80	20	100	5	3 Hours
21ECO23D2	Mathematical Economics-I	80	20	100	5	3 Hours
21ECO23D5	Public Economics-I	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21ECO24C1	Indian Economy-II	80	20	100	5	3 Hours
21ECO24C2	International Trade & Finance-II	80	20	100	5	3 Hours
21ECO24D1	Agriculture Economics-II	80	20	100	5	3 Hours
21ECO24D2	Mathematical Economics-II	80	20	100	5	3 Hours
21ECO24D5	Public Economics-II	80	20	100	5	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st ,3rd ,5th	December/January
	2nd ,4th ,6th	May/June of next year.
January	1st ,3rd ,5th	May/ June
	2nd ,4th ,6th	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry

Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Public Administration)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Public Administration** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Public Administration is as under:-

SCHEME OF EXAMINATIONS
Master of Arts (Public Administration)
Two Year Program
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20PUB21C1	Administrative Theory - I	80	20	100	5	3 Hours
20PUB21C2	Administrative Thought – I	80	20	100	5	3 Hours
20PUB21C3	Indian Administration	80	20	100	4	3 Hours
20PUB21C4	Comparative Public Administration - I	80	20	100	4	3 Hours
20PUB21C5	Financial Administration - I	80	20	100	4	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20PUB22C1	Administrative Theory - II	80	20	100	5	3 Hours
20PUB22C2	Administrative Thought – II	80	20	100	5	3 Hours
20PUB22C3	State Administration	80	20	100	4	3 Hours
20PUB22C4	Comparative Public Administration - II	80	20	100	4	3 Hours
20PUB22C5	Financial Administration - II	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21PUB23C1	Development Administration-I	80	20	100	5	3 Hours
21PUB23C2	Research Methodology-I	80	20	100	5	3 Hours
21PUB23DA1	Human Resource Development-I	80	20	100	4	3 Hours
21PUB23DB1	Social Welfare Administration-I	80	20	100	4	3 Hours
21PUB23DC1	Labour Welfare Administration-I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21PUB24C1	Development Administration-II	80	20	100	5	3 Hours
21PUB24C2	Research Methodology-II	80	20	100	5	3 Hours
21PUB24DA1	Human Resource Development-II	80	20	100	4	3 Hours
21PUB24DB1	Social Welfare Administration-II	80	20	100	4	3 Hours
21PUB24DC1	Labour Welfare Administration-II	80	20	100	4	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-

journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Political Science)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Political Science** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Political Science is as under:-

SCHEME OF EXAMINATIONS
Master of Arts (Political Science)
Two Year Programme
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20POL21C1	Western Political Thought-I	80	20	100	5	3 Hours
20POL21C2	Indian Govt. & Politics-I	80	20	100	5	3 Hours
20POL21C3	International Politics-I	80	20	100	4	3 Hours
20POL21C4	Public Administration-I	80	20	100	4	3 Hours
20POL21C5	Research Methodology-I	80	20	100	4	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20POL22C6	Western Political Thought-II	80	20	100	5	3 Hours
20POL22C7	Indian Govt. & Politics-II	80	20	100	4	3 Hours
20POL22C8	International Politics-II	80	20	100	4	3 Hours
20POL22C9	Public Administration-II	80	20	100	4	3 Hours
20POL22C10	Research Methodology-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21POL23C11	Contemporary Political Thought & Theory- I	80	20	100	5	3 Hours
21POL23C12	Comparative Politics & Political Analysis - I	80	20	100	5	3 Hours
21POL23DA1	International Law- I	80	20	100	4	3 Hours
21POL23DB2	Theory & Practice of Diplomacy-I	80	20	100	4	3 Hours
21POL23DC3	Foreign Policy of India-I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21POL24C13	Contemporary Political Thought & Theory-II	80	20	100	5	3 Hours
21POL24C14	Comparative Politics & Political Analysis-II	80	20	100	5	3 Hours
21POL24DA1	International Law-II	80	20	100	4	3 Hours
21POL24DB2	Theory & Practice of Diplomacy – II	80	20	100	4	3 Hours
21POL24DC3	Foreign Policy of India-II	80	20	100	4	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st ,3rd ,5th	December/January
	2nd ,4th ,6th	May/June of next year.
January	1st ,3rd ,5th	May/ June
	2nd ,4th ,6th	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-

journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Science (Mathematics)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master of Science in Mathematics** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of Master of Science (Mathematics) is as under:-

SCHEME OF EXAMINATIONS
Master of Science (Mathematics)
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT21C1	Abstract Algebra	80	20	100	5	3 Hrs
20MAT21C2	Mathematical Analysis	80	20	100	5	3 Hrs
20MAT21C3	Ordinary Differential Equations	80	20	100	5	3 Hrs
20MAT21C4	Complex Analysis	80	20	100	5	3 Hrs
20MAT21C5	Mathematical Statistics	80	20	100	5	3 Hrs

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT22C1	Theory of Field Extensions	80	20	100	4	3 Hours
20MAT22C2	Measure and Integration Theory	80	20	100	4	3 Hours
20MAT22C3	Integral Equations and Calculus of Variations	80	20	100	5	3 Hours
20MAT22C4	Partial Differential Equations	80	20	100	5	3 Hours
20MAT22C5	Operations Research Techniques	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT23C1	Functional Analysis	80	20	100	5	3 Hours
21MAT23C2	Elementary Topology	80	20	100	5	3 Hours
21MAT23C3	Fluid Dynamics	80	20	100	5	3 Hours
21MAT23DA1	Discrete Mathematics	80	20	100	5	3 Hours
21MAT23DB1	Analytical Number Theory	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT24C1	Inner Product Spaces and Measure Theory	80	20	100	5	3 Hours
21MAT24C2	Classical Mechanics	80	20	100	5	3 Hours
21MAT24C3	Viscous Fluid Dynamics	80	20	100	5	3 Hours
21MAT24DA1	General Topology	80	20	100	5	3 Hours
21MAT24DB1	Algebraic Number Theory	80	20	100	5	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** B.A./B.Sc. (Hons.) in Mathematics/ B.A. or B.Sc.(Pass) with Mathematics as one of the subjects with atleast 50% marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned

publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Commerce**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Commerce** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of Master of Commerce is as under:-

SCHEME OF EXAMINATIONS
Master of Commerce (M.Com.)
First Year, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Practical	Total Marks	Credit	Exam Time
20MCO21C1	Accounting Standards and Financial Reporting	80	20	--	100	5	3 Hours
20MCO21C2	Statistical Analysis for Business	80	20	--	100	5	3 Hours
20MCO21C3	Managerial Economics	80	20	--	100	5	3 Hours
20MCO21C4	Computer Application in Business	60	--	40	100	5	3 Hours
20MCO21D2	Business Environment	80	20	--	100	4	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MCO22C1	Management Accounting	80	20	100	5	3 Hours
20MCO22C2	Investment Management	80	20	100	5	3 Hours
20MCO22C3	Financial Management	80	20	100	5	3 Hours
20MCO22D3	Organizational Behaviour	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Second Year, Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MCO23C1	Portfolio Management	80	20	100	5	3 Hours
21MCO23C2	Corporate Tax	80	20	100	5	3 Hours
21MCO23DA1	Marketing Concepts & decisions	80	20	100	4	3 Hours
21MCO23DB3	Advance Cost Accounting	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MCO24C1	Cost Accounting Standards & Reporting	80	20	100	5	3 Hours
21MCO24C2	Corporate Tax Planning & Management	80	20	100	5	3 Hours
21MCO24C3	Business Research Methods	80	20	100	5	3 Hours
21MCO24DA3	Strategic Management	80	20	100	4	3 Hours
21MCO24DB1	International Business Environment	80	20	100	4	3 Hours
21MCO24DC2	International Marketing	80	20	100	4	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** B.Com./BBA/BTM/BIM/ Bachelor of Arts/Science with Economics/ Mathematics with 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only).

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry

Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (History)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality Post Graduate/Master Degree in History through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. History is as under:-

Provide the scheme of examination

Scheme of Examination,
Master of Arts (History)
Two Year Program, First Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HIS21C1	Ancient Societies-I	80	20	100	5	3 Hours
20HIS21C2	Medieval Societies (India)	80	20	100	5	3 Hours
20HIS21C3	Modern World : Socio-Economic Trends	80	20	100	5	3 Hours
20HIS21C4	History of Haryana (ET. to Sultanate) -I	80	20	100	5	3 Hours
20HIS21C5	State in India (ET. to Sultanate)-I	80	20	100	5	3 Hours
20HIS21D1	Science & Tech. in Pre-Colonial India	80	20	100	5	3 Hours

Second Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HIS22C1	Ancient Societies-II	80	20	100	5	3 Hours
20HIS22C2	Medieval Societies (Islamic & Europe)	80	20	100	5	3 Hours
20HIS22C3	Modern World : Political Trends	80	20	100	5	3 Hours
20HIS22D1	History of Haryana (Mughal to 1947)	80	20	100	5	3 Hours
20HIS22D2	State in India (Mughal to Modern Times)-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

Third Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21HIS23C1	Historiography: Concepts, Methods & Tools-I	80	20	100	5	3 Hours
21HIS23GD1	Pol. Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
21HIS23GD2	Indian National Movement (1885-1919)-I	80	20	100	5	3 Hours
21HIS23GD3	Society & Culture of India (1757-1947)-I	80	20	100	5	3 Hours
21HIS23GD4	Economic Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
20ENVO2	Disaster Management	80	20	100	3	3 Hours

Fourth Semester

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21HIS24C1	Historiography: Concepts, Methods & Tools-II	80	20	100	5	3 Hours
21HIS24GD1	Pol. Hist. of India (1757-1947)-II	80	20	100	5	3 Hours
21HIS24GD2	Indian National Movement (1920-1947)-II	80	20	100	5	3 Hours
21HIS24GD3	Society & Culture of India (1757-1947)-II	80	20	100	5	3 Hours
21HIS24GD4	Economic Hist. of India (1757-1947)-II	80	20	100	5	3 Hours

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st ,3rd ,5th	December/January
	2nd ,4th ,6th	May/June of next year.
January	1st ,3rd ,5th	May/ June
	2nd ,4th ,6th	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-

journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Library and Information Science (M.Lib.I.Sc.) 2-year Integrated**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master of Library and Information Science (M.Lib.I.Sc.) 2-year Integrated** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. **Curriculum Design**

   Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of **Master of Library and Information Science (M.Lib.I.Sc.) 2-year Integrated** is as under:-

Scheme of Examination

Master of Library and Information Science (M.Lib.I.Sc.) 2-year Integrated

Note 1:

- Core course (C):
- Discipline specific course (D):
- Open elective course (O): one paper in Sem. II
- Foundation course (F): one paper in Sem II.

(Semester I & II)

In Semester I, there will be 5 core papers (3 theory papers and 2 practical) and in Semester II there will be 3 core paper (2 theory papers and 1 practical) and 1 discipline specific paper. Each Student will take one foundation course and One open Elective Course.

SEMESTER I

Paper Code	Nomenclature	Term End Examination (Theory)	Practical Examination	Assignments	Total Marks	Credit	Exam Time
21LIS21C1	Foundations of Library and Information Science	80	--	20	100	4	3 Hrs
21LIS21C2	Knowledge Organization: Classification Theory	80	--	20	100	4	3 Hrs
21LIS21C3	Knowledge Organization: Classification Practice	00	100	00	100	4	3 Hrs
21LIS21C4	Information Communication Technologies (ICTs) Basics: Theory	80	--	20	100	4	3 Hrs
21LIS21C5	Information Communication Technologies (ICTs) Basics: Practice	00	100	00	100	4	3 Hrs

SEMESTER II

Paper Code	Nomenclature	Term End Examination (Theory)	Practical Examination	Assignments	Total Marks	Credit	Exam Time
21LIS22C1	Knowledge Organization: Cataloguing Theory	80	--	20	100	4	3 Hours
21LIS22C2	Knowledge Organization: Cataloguing Practice	--	100	--	100	4	3 Hours
21LIS22C3	Information Sources and Services	80	--	20	100	4	3 Hours
21LIS22C4	Management of Libraries and Information Centres	80	--	20	100	4	3 Hours
21LIS22DA1	Library Operations	80	--	20	100	4	3 Hrs
20JRMO1	Media & Society	80	--	20	100	3	3 Hrs
20GENF1	Moral Education	10	--	40	50	2	2 Hrs.

Note:

i. All candidates who have passed the 1st and 2nd Semester examination of M.Lib.I.Sc. (2-year integrated) course shall be awarded Bachelor of Library and Information Science (B.Lib.I.Sc.) Degree. In case, the candidate exists the course after 2nd semester, he/she shall be eligible for admission to M.Lib.I.Sc. 3rd semester under lateral entry scheme as per University rules.

ii. The practical examination will be conducted by external examiner and the question paper will be set by him/her in association with internal examiner.

Master of Library and Information Science (M.Lib.I.Sc.) 2-year Integrated

(Semester III & IV)

In Semester 3, there will be 3 core papers (3 theory papers) and 3 discipline specific papers and in Semester IV there will be 3 core papers (2 theory papers and 1 practical) and 2 discipline specific papers. One open elective course in Semester III would be taken by the student. Discipline specific courses will be floated according to the administrative and academic convenience of the Directorate of Distance Education.

SEMESTER III

Paper Code	Nomenclature	Term End Examination (Theory)	Assignments	Total Marks	Credit	Exam Time
22LIS23C1	Information Communication and Policies	80	20	100	4	3 Hours
22LIS23C2	Information Processing and Retrieval	80	20	100	4	3 Hours
22LIS23C3	Information Communication Technologies (ICTs) Advanced: Theory	80	20	100	4	3 Hours
22LIS23DA1	E-Resource Management	80	20	100	4	3 Hours
22LIS23DB1	Information Analysis, Consolidation and Repackaging	80	20	100	4	3 Hours
22LIS23DC1	Digital Library	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

SEMESTER IV

Paper Code	Nomenclature	Term End Examination (Theory)	Practical Examination	Assignments	Total Marks	Credit	Exam Time
22LIS24C1	Research Methods and Statistical Techniques	80	--	20	100	4	3 Hrs.
22LIS24C2	Information communication Technologies (ICTs) Advanced: Practice	00	100	00	100	4	3 Hrs.
22LIS24C3	Technical Writing and Communication Skills	80	--	20	100	4	3 Hrs.
22LIS24DA1	Academic Library System	80	--	20	100	4	3 Hrs.
22LIS24DB1	Information Literacy	80	--	20	100	4	3 Hrs.

Note: The practical examination will be conducted by external examiner and the question paper will be set by him/her in association with internal examiner

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor degree in any discipline from any University recognized by UGC with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

Under Lateral Entry Scheme into Third Semester: A candidate who has passed 1st and 2nd Semesters of M.L.I.Sc. (integrated) program of this University or any other University recognized as equivalent thereto will be eligible for admission to 3rd Semester.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1^{st} ,3^{rd} ,5^{th}	December/January
	2^{nd} ,4^{th} ,6^{th}	May/June of next year.
January	1^{st} ,3^{rd} ,5^{th}	May/ June
	2^{nd} ,4^{th} ,6^{th}	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

DIRECTORATE OF DISTANCE EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PROGRAM PROJECT REPORT

Name of Program	**Master of Arts (Journalism and Mass Communication)**
Duration of Program	**Two Years**

Keeping in view the important role of education in the overall national development, Maharshi Dayanand University, Rohtak established a Correspondence Cell in the year 1988, for imparting education through 'Correspondence' leading to the award of B.Ed. degree. The University, with the passage of time, advances in the field of education, development of advanced education technology, as well as educational requirements of society, upgraded the Correspondence Cell to Directorate of Distance Education (DDE) in March' 1992. The Directorate of Distance Education since then has expanded tremendously. The DDE is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, adults, housewives and working persons. We aspire to create, preserve, and disseminate knowledge to build competitive capability for holistic development of individuals and facilitate societal development. The various programs offered by the DDE are as per needs of the area and employment opportunities available therein. In order to meet the growing demands of open and distance learning, the Directorate of Distance Education has enriched itself in terms of resources for further access to the aspirants. DDE aims at establishing itself as a 'centre of excellence' in Distance Education.

1. Program's Mission and Objectives:

Mission of the program

To afford a High Quality **Master Degree in Journalism and Mass Communication** through Distance Learning mode to the students who aspire to acquire elaborate knowledge of in the relevant field and maximize the employability for their livelihood.

The objectives of the program include:

- To impart knowledge of fundamental concepts and theoretical propositions in the concerned subjects.
- To prepare the students to become holistic persons with diverse learning experiences and productive thinking in a global society.
- To transform the hidden potentialities of the students into core competencies.
- To build up capacity for undertaking higher studies and research in the concerned subjects.
- To inculcate high moral values and ethics among the students.
- To provide the students with skills that is useful both in academia and in job market.
- To equip the student community with the theoretical and empirical base for enhancing their capability to address the basic problems confronted by the society in their relevant field.
- To empower the students with knowledge and skills to take up academics as a career options.

2. Relevance of the program with HEI's Mission and Goals:

The Vision and Mission of the Maharshi Dayanand University, Rohtak are:

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

The Distance Education Programs of the University fosters University-Society relationship with the motto of "Education for All" and provides quality education at the doorsteps of desirous individuals who want to take up higher education, for the discontinued who could not take up formal education, housewives and employees who want to improve and enhance their knowledge. The University firmly believes that education and seeking knowledge is a Lifelong Learning concept. Offering higher education through Distance Mode is an important step taken by the University so as to help the student community in their desire to pursue higher education at UG/PG Level. The University also felt the necessity of this when a large number of students, who wanted admission to UG/PG. Studies and could not be accommodated in regular UG/P.G. Programs. The University believes that Distance Education Mode is an equally good avenue to be made available to interested students to pursue their academic goals as the course contents of distance education programs are same as offered in the regular mode.

3. Nature of prospective target group of learners:

The curriculum has been designed to fulfill the needs and aspirations of following diversified class of learners including

- Those who discontinued education after their School education/bachelors degree due to Poverty, Distance, Gender and Religion
- Those who are unable to thrive to spend non-elastic timings of formal conventional class room education.
- Those who have joined for lower level jobs after School education/graduation due to economic reasons but have zeal to continue their education
- Those who are working in secondary schools and pre-university college after their graduation
- Those who are Civil services exam aspirants, Central and State Public service employees, armed forces/para-military forces, teaching professionals etc.
- The diverse class of learners having of low level of disposable income, rural dwellers, women, unskilled men, minorities etc

4. Appropriateness of the program to be conducted in open and distance learning mode to acquire specific skills and competence:

The program aims to attain Leadership in spearheading qualitative and responsible academic programs relevant to the society through cost effective open and distance learning mode of education. The program provides conceptual knowledge, logical reasoning ability and analytical skills in the appropriate field of the learners. In addition, the learners are provided with practical application of the concepts taught during the course to develop managerial and entrepreneurial skills necessary to venture into the job market. Further, it facilitates an all-round development of the learners by sensitizing towards the ethical and social needs of the society.

5. Instructional design:

a. Curriculum Design

Proposal from the department to commence the program was placed before the BOS concerned for formulation and approval of the syllabus scheme pattern, time allotment for each paper, marks allotment, scheme of examination etc., then it was placed in the Faculty meeting and then Academic Council (the highest body) of the University for its approval. After approval by both the bodies, the program was introduced. The academic advisory body of DDE refers the matter to the concerned subject/parent department council for preparation of study material. The concern subject faculty will coordinate with the DDE and the department council, as he/she is on the member in it. Workshops for preparing study material in SLM mode are regularly conducted (with the help of outside experts).

The program duration consist of two academic years under bi-annual semester pattern. This program structure of M.A. Journalism and Mass Communication is as under:-

Scheme of Examination
Master of Arts (Journalism and Mass Communication)
Two Year Program
First Year, First Semester

Sr. No.	Paper Code	Nomenclature	Theory Marks	Assignment	Total Marks	Credit	Exam Time
1	21MJM21C1	Introduction to Communication and Journalism	80	20	100	5	3 Hrs
2	21MJM21C2	Language Skills & Writing for Media	80	20	100	5	3 Hrs
3	21MJM21C3	Development of Media	80	20	100	5	3 Hrs
4	21MJM21C4	Computer Application in Communication	80	20	100	5	3 Hrs
5	21MJM21D2	Current Issues in Media	80	20	100	5	3 Hrs

Total Credit : 25

SEMESTER II

Sr. No.	Paper Code	Nomenclature	Theory Marks	Assignment	Total Marks	Credit	Exam Time
1	21MJM22C1	Communication Theories & Research	80	20	100	5	3 Hrs
2	21MJM22C2	Public Relations & Corporate Communication	80	20	100	5	3 Hrs
3	21MJM22C3	Media Laws & Ethics	80	20	100	5	3 Hrs
4	21MJM22C4	Advertising Principles & Practice	80	20	100	5	3 Hrs
5	21MJM22C5	Environment & Media	80	20	100	5	3 Hrs
6	20GENF1	Moral Education	50	40	10	2	2 Hrs
7	20JRMO1	Media & Society	100	80	20	3	3 Hrs

Total Credits : 30

SEMESTER III

Sr. No.	Paper Code	Nomenclature	Theory Marks	Assignment	Total Marks	Credit	Exam Time
1	22MJM23C1	Print Journalism - I (Reporting & Editing)	80	20	100	5	3 Hrs
2	22MJM23C2	Print Journalism - II (Editorial & Feature Writing)	80	20	100	5	3 Hrs
3	22MJM23C3	T.V. Journalism	80	20	100	5	3 Hrs
4	22MJM23D1	Political Communication	80	20	100	5	3 Hrs
5	22MJM23D3	Current Affairs	80	20	100	5	3 Hrs
6	21ENVO2	Disaster Management	80	20	100	3	3 Hrs

Total Credit : 28

SEMESTER IV

Sr. No.	Paper Code	Nomenclature	Theory Marks	Assignment	Total Marks	Credit	Exam Time
1	22MJM24C1	Online Journalism	80	20	100	5	3 Hrs
2	22MJM24C2	Media Management	80	20	100	5	3 Hrs
3	22MJM24C3	Radio Journalism	80	20	100	5	3 Hrs
4	22MJM24C4	Cinema Studies	80	20	100	5	3 Hrs
5	22MJM24C5	Practical Profile	100	--	100	4	3 Hrs

Total Credits : 24

b. Detailed Syllabi:

The syllabi of DDE programs is same as the one offered in the regular mode which is available on the University website (www.mdu.ac.in).

c. Duration of Program :

Two Years

d. Faculty and Supporting Staff Requirement

The faculty members are available as per the UGC DEB norms for each programs offered by the DDE. Regarding supporting staff, the DDE has a full-fledged directorate with adequate staff to take care of all the administrative and delivery aspects of ODL Programs.

e. Instructional Delivery Mechanism

Instructional delivery mechanism is through study materials prepared by the experts in the subjects concerned. Study materials (SLM) are prepared in-house by the faculty of the department concerned and the faculties from the various colleges and universities of India. The study material (SLM) covers the course contents of the course concerned. Learners are also advised to make use of the reference books in the list of books provided along with the syllabus.

Students Support Services Camps/ Program Specific Personal Contact Programs

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the academic problems of Distance learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counseling and help solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group for their academic enrichment.

f. Student Support Services:

The student support services will be facilitated by the head quarters i.e., Directorate of Distance Education, Maharshi Dayanand University, Rohtak. Students can interact with the Office/Faculty through e-mails and personal visits. SMS alert facility for the students regarding dissemination of information relating to conduct of PSCPs/Orientation Program and Production file submission deadlines etc., too would be available. Student Support Service is provided through online mode and grievance handling mechanism is adopted with the help of supporting technical staff. All necessary and relevant information are uploaded on the website of DDE.

6. Procedure for admissions, curriculum transaction and evaluation:

The Directorate of Distance Education, MDU, Rohtak has a policy to provide opportunity to maximum number of eligible and desirous candidate from all sections of the society including class having low-level of disposable income, rural dwellers, women, unskilled men, minorities, etc.

a. Eligibility for the Program:

(i) **For PG Programs:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b. Admission Process:

i. Notification issued by the Directorate of Distance Education (DDE) in Regional and National Newspapers and on the official website.
ii. Uploading of the Application by the candidate through Online mode only.
iii. Payment of fee through online mode (various options like net banking, etc.).
iv. Submission of the printout of the application by the candidate to DDE along with original documents regarding eligibility, date of birth etc., and along with fee paid receipt.
v. Verification of applications for fulfillment of eligibility criteria, related documents, fee paid details.
vi. Approval of the admission and issue of self learning material (Study Material) to the students.

c. Fee Structure: As prescribed by the university from time to time and notified in the prospectus for admission.

d. Financial Assistance:

Fifty Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

i. Maharshi Dayanand University employee or his/her Ward/Spouse (on the basis of certificate issued by the competent authority.
ii. Working defense personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
iii. Scheduled Castes/Tribes of Haryana only on production of required certificate issued by the competent authority.

e. Activity Planner

Sr. No.	Name of the Activity	From	To	From	To
1	Admission	May	June	November	December
2	Distribution of SLM	May	June	November	December
3	Student Support Services Camps/Program Specific Personal Contact Programs	August	October	February	April
4	Assignment(s)	September	October	February	March
5	Evaluation of Assignment(s)	September	October	February	March
6	Examination	December	January	April	May
7	Declaration of Result	February	March	June	July

f. Curriculum transaction:

The curriculum to distance learners is delivered through printed Self Learning Materials (SLM), face to face personal contact programs and academic counseling, subject assignments, audio/video contents as well as online interactive sessions.

The Directorate of Distance Education organizes Student Support Services Camps/Program Specific Personal Contact Programs for solving the problems of Distance learners with the help of well qualified counsellors for the programs being offered by it.

The SSSCs facilitate learning, counseling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate.

g. Evaluation process

The end semester examination will be held in the month as under on such dates as may be notified by the Controller of Examinations.

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st ,3rd ,5th	December/January
	2nd ,4th ,6th	May/June of next year.
January	1st ,3rd ,5th	May/ June
	2nd ,4th ,6th	December/ January

Evaluation of the courses shall be done on the basis of internal assessment and term end semester examinations. In the case of theory courses, the internal evaluation shall be conducted as Continuous Internal Assessment through assignments. The internal assessment shall comprise of maximum 20 marks for each course. The end semester examination shall be of three hours duration for each course comprising of 80 marks. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations. The question paper pattern and grading system is done as per the approved ordinance of corresponding UG/PG program of the University.

7. Requirement of the laboratory support and Library Resources:

The computing laboratory facilities available in the campus as well as the University Student Support Centres are used for Laboratory Support. The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry

Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

8. Cost estimate of the program and the provisions:

The approximate cost estimate of the program as follows

S.No.	Expenditure Heads	Approximate Amount in Rs.	Budget Provisions
1	Program Development	55,82,828/-	The Directorate of Distance Education has a budget provision of Rs. 18,75,41,000/- to meet out the expenditure.
2	Program Delivery		
3	Program Maintenance		

9. Quality assurance mechanism and expected program outcomes

The quality of the program depends on holistic development of the curriculum, enriched syllabi, sincere academic efforts leading to skillful dissemination of the course of study. The quality of the program will be ensured through strict monitoring by an executive committee including the Coordinator of the program and the subject experts. Periodical review meetings on the program efficacy will be held in which the remarks (feedback) of teachers on curriculum, syllabi and methods of teaching and evaluation will be given due importance. Moreover, the progress and the quality of the program will be monitored by the Centre for Internal Quality Assurance Cell of the University from the outcome and feedback of the learners. This quality assurance mechanism strengthens the contents of the program to meet the requirements of the employment market and keep the curriculum as a treasure-trove of knowledge.

This program provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other significant attributes of learners. All these gaining of knowledge and skills will lead the students to get new job opportunities, upgrading their position in employment as well as in the society. The students desirous of success in their respective field associated with the discipline concerned will surely be empowered by the knowledge and skills gained during the pursuit of respective distance education programs.

MAHARSHI DAYANAND UNIVERSITY ROHTAK

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24. Self Learning Material of 173 Titles of the Programmes run through Distance Mode

Considered the action taken by the Vice-Chancellor, in anticipation of the approval of the Academic Council/Executive Council, in approving the Self Learning Material of 173 Titles of the following Programmes run through Distance Mode in the Directorate of Distance Education:

Programmes:

1. Bachelor of Arts
2. Bachelor of Commerce
3. Bachelor of Library and Information Science
4. Master of Science (Mathematics)
5. Master of Commerce
6. Master of Arts (Hindi)
7. Master of Arts (English)
8. Master of Arts (History)
9. Master of Arts (Economics)
10. Master of Arts (Public Administration)
11. Master of Arts (Political Science)
12. Master of Arts (Sanskrit)
13. Master of Library and Information Science

Titles of the Self Learning Material

B.A. Part-I	BA1001	Eng: Literature and Language I & II
	BA1002	Hindi
	BA1003	History: History of India-1526
	BA1004	Economics
	BA1005	Public Administration
	BA1006	Political Science
	BA1007	Algebra And Trigonometry
	BA1007	Calculus And Ordinary Differential Equation
	BA1007	Vector Analysis And Geometry
	BA1008	Sanskrit
	BA1009	EVS
B.A. Part-II	BA2001	English
	BA2002	Hindi
	BA2003	History
	BA2004	Economics
	BA2005	Public Administration
	BA2006	Political Science
	BA2007	Advance Calculus
	BA2007	Differential Equations and Calculus of Variations
	BA2007	Mechanics
	BA2008	Sanskrit
B.A. Part-III	BA3001	English
	BA3002	Hindi
	BA3003	History
	BA3004	Economics
	BA3005	Public Administration
	BA3006	Political Science
	BA3007	Sanskrit

	BA3007	Abstract Algebra
	BA3007	Programming in C & Numerical Analysis
	BA3008	Sanskrit
B.Com. Part-I	BM1001	Business Communication
	BM1002	Business Economics
	BM1003	Business Management
	BM1004	Business Mathematics
	BM1005	Financial Accounting
	BM1006	Basic of Computer
	BM1007	EVS
B.Com. Part-II	BM2001	Business Regulatory Framework
	BM2002	Business Statistics
	BM2003	Company Law and Auditing
	BM2004	Corporate Accounting
	BM2005	Principles of Marketing
	BM2006	Human Resource Management
B.Com. Part-III	BM3001	Advertisement & Sales Management
	BM3002	Business Environment
	BM3003	Income Tax
	BM3004	Cost Accounting
	BM3005	International Marketing
	BM3006	Management Accounting and Financial Mgt.
M.Com. (P)	MC1001	Accounting for Managerial Decisions
	MC1002	Mgt. Concepts & Organizational Behaviour
	MC1003	Business Environment
	MC1004	Managerial Economics
	MC1005	Business Statistics
	MC1006	Computer Applications to Business
M.Com. (F)	MC2001	Strategic Management
	MC2002	Accounting Theory
	MC2003	Advanced Cost Accounting
	MC2004	Financial Management
	MC2005	Human Resource Management
	MC2006	Marketing Management
M.A. English (P)	EN1001	Literature in English (1550-1660)
	EN1002	Literature in English(1660-1798)
	EN1003	Literature in English(1798-1914)
	EN1004	Literature in English(1914 to present)
	EN1005	Poetry
M.A. English (F)	EN2001	American Literature
	EN2002	Critical Theory
	EN2003	Indian Writing in English
	EN2004	Literature and Gender
	EN2005	Modern Fiction and Drama
M.A. History (P)	HS1001	Ancient Societies
	HS1002	History of Haryana
	HS1003	Medieval Societies
	HS1004	Modern World
	HS1005	State in India
M.A. History (F)	HS2001	Historiography, Concept Methods & Tools
	HS2002	History of India (Earliest times to 320BC)
	HS2003	History of India (CAD320 to CAD1200)

	HS2004	Anc. Indian Soc. & Culture Upto 1200 AD
	HS2005	Indian Economy (Upto 1200AD)
	HS2006	History of India (C1200 to 1526AD)
	HS2007	History of India (1526-1757)
	HS2008	Socio Cultural History of India (C1200 to 1757AD)
	HS2009	Economy of India (1200 to 1757AD)
	HS2010	History of India (1757 to 1950)
	HS2011	National Movement (1885 to 1947)
	HS2012	Soc. & Culture of India (1757 to 1947)
	HS2013	Economy of India (1757 to 1947)
M.Sc. (Maths) (P)	MM1001	Advanced Abstract Algebra
	MM1002	Real Analysis
	MM1003	Topology
	MM1004	Programming in C
	MM1005	Differential Equations
M.Sc. (Maths) (F)	MM2001	Integration theory & Functional Analysis
	MM2002	Partial Differential Equations and Mech.
	MM2003	Complex Analysis
	MM2004	Advanced Discrete Mathematics
	MM2005	Analytical Number Theory
	MM2006	Mechanics of Solids
	MM2007	Fluid Dynamics
M.A. Eco. (P)	EC1001	Micro Economics Analysis
	EC1002	Macro Economics Analysis
	EC1003	Economics of Growth and Development
	EC1004	Mathematics for Economics
	EC1005	Statistical Methods
M.A. Eco. (F)	EC2001	Indian Economics Policy
	EC2002	Public Economics
	EC2003	International Trade and Finance
	EC2004	Agricultural Economics
	EC2005	Managerial Economics
M.A. Hindi (P)	HI1001	आधुनिक हिंदी कविता (अ)
	HI1001	आधुनिक हिंदी कविता (ब)
	HI1002	आधुनिक गद्य साहित्य (अ)
	HI1002	आधुनिक गद्य साहित्य (ब)
	HI1003	हिंदी साहित्य का इतिहास
	HI1004	भाषा विज्ञान एव हिंदी भाषा
	HI1005	विशेष रचनाकार कबीरदास
M.A. Hindi (F)	HI2001	प्राचीन एवं मध्यकालीन काव्य (अ)
	HI2001	प्राचीन एव मध्यकालीन काव्य (ब)
	HI2002	भारतीय एवं पाश्चात्य काव्य शास्त्र
	HI2003	प्रयोजनमूलक हिंदी
	HI2004	भारतीय साहित्य
	HI2006	नाटक और रंगमंच (अ)
	HI2006	नाटक और रंगमंच (ब)
M.A. Pol. Sc. (P)	PS1001	Indian Government & Politics
	PS1002	International Politics
	PS1003	Public Administration
	PS1004	Research Methodology
	PS1005	Western Political Thoughts

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M.A. Pol. Sc. (F)	PS2001	Comparative Politics & Pol. Analysis
	PS2002	Contemporary Political Thought & Theory
	PS2003	Diplomacy: Theory and Practice
	PS2004	Foreign Policy of India
	PS2005	International Laws
M.A. Public Admn. (P)	PA1001	Administrative Theory and Thought
	PA1002	Indian Administration
	PA1003	Comparative Public Administration
	PA1004	Labour Welfare Administration
M.A. Public Admn. (F)	PA2001	Development Administration
	PA2002	Human Resources Development
	PA2003	Research Methods
	PA2004	Financial Administration in India
M.A. Sanskrit (P)	SK1001	Vedic Sahitya
	SK1002	Sanskrit Grammar
	SK1003	Bhartiya Darshan
	SK1004	Laukik Sanskrit – Sahitya
	SK1005	Bhasha Vigyan
M.A. Sanskrit (F)	SK2001	Sanskriti & Dharamshastra
	SK2002	Drama & Prose (A & B) (Two Titles)
	SK2003	Kavya & Kavya Shastra
	SK2004	Kavya Shastra
	SK2005	Adhunik Sanskrit Sahitya
M.Lib	ML1001	Information Communication And Society
	ML1002	Mgt. of Library And Information Centres
	ML1003	Information Sources, Systems & Services
	ML1004	Information Processing And Retrieval
	ML1005	Fund. of Information Communic. Technol.
	ML1006	Information & Communic Technol. App.
	ML1007	Information & Communic Technol. App. (Practical)
	ML1008	Research Methodology
	ML1009	Academic Library System
B.Lib	BL1001	Library and Society
	BL1002	Library Management
	BL1003	Library Classification Theory
	BL1004	Library Classification (Practical)
	BL1005	Library Cataloguing Theory
	BL1006	Library Cataloguing (Practical)
	BL1007	Reference Information Sources
	BL1008	Information Technology: Basics (Theory)
	BL1009	Information Technology: Practical

(The above action taken by the Vice-Chancellor has already been approved by the Academic Council vide Reso. No. 15 of 05.02.2018).

RESOLVED THAT THE ACTION TAKEN BY THE VICE-CHANCELLOR AS ABOVE BE APPROVED.

ACTION BY DIRECTOR(DDE)

BACHELOR OF ARTS (BA)

B.A. PART-I SEM-I

PAPER CODE: BA1001-I

(English Compulsory)

Literature & Language -1

Unit	Sr. No.	Name of Chapter	Page No.
Unit-I	Chapter 1	Choosing Our Universe	1 - 14
	Chapter 2	Are Dams the Temples of Modern India	15 - 20
Unit-II	Chapter 3	The Generation Gap	21 - 32
	Chapter 4	Language & National Identity	33 - 38
Unit-III	Chapter 5	Wounded Plants	39 - 44
	Chapter 6	Playing the English Gentleman	45 - 54
Unit-IV	Chapter 7	Great Books Born Out of Great Minds (Dr.APJ Kalam)	55 - 70
	Chapter 8	The Responsibility of Young Men	71 - 80
Unit-V	Chapter 9	Bharat Mata	81 - 92

B.A 1007-1

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1.	MATRICES	1–42
2.	SYSTEM OF LINEAR EQUATIONS	43–52
3.	EQUATION AND POLYNOMIAL	53–74
4.	SOLUTION OF CUBIC AND BIQUADRATIC EQUATIONS	75-86

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B.A Part-I (Semester-II)

(English Compulsory)

Paper Code BA2001-II

Literature & Language –II

Unit	Sr. No.	Name of Chapter	Page No.
Unit-I	Chapter 1	Pigeons at Daybreak	1 - 8
Unit-II	Chapter 2	With the Photographer	9 - 14
	Chapter 3	The Journey	15 - 20
Unit-III	Chapter 4	The Refugee	21 - 28
	Chapter 5	Bellows for the Bullock (A Haryanavi Folk Tale)	29 - 40
Unit-IV	Chapter 6	Panchlight	41 - 52
	Chapter 7	The Child	53 - 66
Unit-V	Chapter 8	The Blind Dog	67 - 78
Unit-VI	Chapter 9	Essay	79 - 80

B-A 2008-1

विषय सूची

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	1.1.2 धातुरूप	
	1.1.3 सन्धि	
1.2	इकाई के उद्देश्य	
1.3	संस्कृत व्याकरणम्	
	1.3.1 शब्दरूप	
	1.3.2 धातुरूप	
	1.3.3 सन्धि	
1.4	अपनी प्रगति जांचिए	
1.5	सारांश	
1.6	मुख्य शब्दावली	
1.7	अपनी प्रगति जांचिए के उत्तर	
1.8	अभ्यास हेतु प्रश्न	
1.9	आप ये भी पढ़ सकते हैं	
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2.1	परिचय	
2.2	इकाई के उद्देश्य	
2.3	छन्द प्रकरणम्	
2.4	अपनी प्रगति जांचिए	
2.5	सारांश	
2.6	मुख्य शब्दावली	
2.7	अपनी प्रगति जांचिए के उत्तर	
2.8	अभ्यास हेतु प्रश्न	
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3.3	कण्ठस्थश्लोकाः	
3.4	अपनी प्रगति जांचिए	
3.5	सारांश	
3.6	मुख्य शब्दावली	
3.7	अपनी प्रगति जांचिए के उत्तर	
3.8	अभ्यास हेतु प्रश्न	
3.9	आप ये भी पढ़ सकते हैं	

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Sr. No.	Title	Page No.
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BM1001-1

विषय–सूची

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यूनिट III	सामूहिक एवं निगम सम्बन्धी संचार	29
यूनिट IV	प्रभावी संचार व्यवस्था के मुख्य सिद्धान्त व लेखन क्षमता	44

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BM 1004-1

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2	2	Integration	37-68
3	3	Matrices	69-84
4	4	Determinants	85-106

B111006-1

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3.	Windows Operating System	41-52
4.	Introduction to Microsoft Word	53-83
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BM-2006

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Chapter No.	Name of the Chapter	Page No.
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2.	Computer Applications	15-28
3.	Windows Operating System	29-40
4.	Introduction to Microsoft Excel	41-60
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विषय सूची

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हिंदी साहित्येतिहास के अध्ययन की पूर्व – पीठिका

हिंदी साहित्य के इतिहास लेखन की परम्परा

साहित्येतिहास के पुनर्लेखन की समस्याएँ

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इकाई– 2 हिंदी साहित्य का आदिकाल (22–43)

आदिकाल नामकरण और सीमा

आदिकालीन परिवेशः ऐतिहासिक ,सामाजिक, सांस्कृतिक, साहित्यिक

आदिकालीन कविता की प्रवृत्तियाँ

रासो काव्य–परंपरा

पृथ्वीराज रासो की प्रामाणिकता

इकाई– 3 भक्तिकाल (44–67)

परिवेशः ऐतिहासिक, सामाजिक, सांस्कृतिक, साहित्यिक

भक्ति आन्दोलन

भक्तिकालीन काव्य धाराएं : वैशिष्ट्य और अवदान

संत काव्य–धारा : वैशिष्ट्य

सूफी काव्य–धारा : वैशिष्ट्य

राम काव्य–धारा : वैशिष्ट्य

कृष्ण काव्य–धारा : वैशिष्ट्य

भक्ति काल : स्वर्ण युग

इकाई – 4 रीतिकाल (68–84)

हिंदी साहित्य का रीतिकाल नामकरण,

रीतिकाल परिवेश : ऐतिहासिक, सामाजिक, सांस्कृतिक, साहित्यिक

रीतिकालीन कवियों का आचार्यत्व

रीतिकालीन काव्य धाराएँ

रीतिकालीन विभिन्न काव्य की विशेषताएँ

रीतिबद्ध

रीतिसिद्ध

रीतिमुक्त

लघुत्तरी प्रश्न (85–96)

भाषाविज्ञान एवं हिंदी भाषा

एम. ए. (पूर्वार्द्ध) हिंदी

चतुर्थ प्रश्न पत्र

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1.2 भाषा की परिभाषा और प्रवृत्ति

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1.2.2 भाषा की प्रवृत्ति

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1.6.2 ऐतिहासिक

1.6.3 तुलनात्मक

1.7 सारांश

1.8 मुख्य शब्दार्थ

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1.10 अभ्यासार्थ प्रश्न

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1.10 सारांश

1.11 मुख्य शब्दावली

1.12 'अपनी प्रगति जांचिए' के उत्तर

1.13 अभ्यास हेतु प्रश्न

1.14 आप ये भी पढ़ सकते हैं

1.0 परिचय

गोदान उपन्यास का व्याख्या खंड एक समाज के विविध रूपों का विश्लेषणात्मक वर्णन है, जिसमें सोहाग का मजबूत आधार, कृषक जीवन, जमींदारी वास्तविक स्वरूप, सामाजिक व्यवस्था, आत्म चिंतन, दाम्पत्य जीवन, पुरुष की स्वार्थी प्रवृत्ति का चित्रण, नारी चेतना, धार्मिक विकृतियों का दर्शन, भविष्य की आशंका, कर्त्तव्यों का निर्वाहन, वर्गीय भेदभाव का दुष्प्रभाव बौद्धिकता की प्रधानता, विवाह संस्कार, लोकतंत्र का विकृत स्वरूप, आर्थिक अभाव, नारी के आदर्श गुणों का बखान, पाश्चात्य संस्कृति का दुष्प्रभाव, वंशानुगत गुणों का प्रभाव, कवि की सहृदयता वर्तमान की उपादेयता, आधुनिक युगबोध का दिग्दर्शन, संयुक्त परिवार का लाभ, सेवा भाव का पालन करना जैसे ज्वलंत मुद्दों

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	21.6	अभ्यास हेतु प्रश्न	
	21.7	आप ये भी पढ़ सकते हैं।	

इकाई 1

चन्द्रगुप्त (जयशंकर प्रसाद)

इकाई की रूपरेखा

1.0 परिचय

1.1 इकाई के उद्देश्य

1.2 पात्र परिचय

1.3 व्याख्यात अंश

1.3.1 गद्य

1.3.2 पद्य

1.4 चरित्र–चित्रण

1.4.1 चन्द्रगुप्त

1.4.2 चाणक्य

1.4.3 पर्वतेश्वर

1.4.4 राक्षस

1.4.5 अलका

1.4.6 सुवासिनी

1.4.7 कल्याणी

1.4.8 मालविका

1.5 आलोचना

1.5.1 कथानक

1.5.2 अभिनेयता

1.5.3 गीत योजना

1.5.4 नाटक में ऐतिहासिकता एवं कल्पना का समन्वय

1.5.5 संवाद योजना

1.5.6 चन्द्रगुप्त नाटक में अंतर्द्वंद्व योजना

1.5.7 राष्ट्रीय चेतना

1.5.8 राष्ट्रीय और सांस्कृतिक चेतना

1.5.9 भाषा–शैली

1.6 सारांश

1.7 मुख्य शब्दावली

1.8 'अपनी प्रगति जांजिए के उत्तर

1.9 अभ्यास हेतु प्रश्न

1.10 आप ये भी पढ़ सकते हैं

1.0 परिचय

जयशंकर प्रसाद द्वारा 1931 में इस रचना का प्रणयन हुआ। यह ऐतिहासिक नाटक है। यह भारतीयों को जागरण का संदेश देने वाला नाटक है जिसकी स्वतंत्रता से पूर्व महत्त्वपूर्ण भूमिका थी और स्वातंत्र्योत्तर हिंदी साहित्य में भी यह प्रासंगिक है क्योंकि राष्ट्र–प्रेम एवं राष्ट्र भक्ति, त्याग, बलिदान का संदेश देने वाली यह महत्त्वपूर्ण कृति है। ऐतिहासिक नाटकों की श्रृंखला में यह अपना विशेष स्थान रखता है।

1.1 उद्देश्य

'चंद्रगुप्त' नाटक को पढ़कर छात्र

राष्ट्र हित में जीवन समर्पित करने की प्रेरणा प्राप्त करेंगे।

स्वतंत्रतापूर्व के भारतीय समाज और राजाओं के परिवेश तथा मानसिकता से परिचित होंगे;

साहित्यिक दृष्टि से भारतीय इतिहास का दर्शन करेंगे;

राष्ट्र प्रेम एवं व्यक्तिगत प्रेम के अद्‌भुत स्वरूप का परिचय प्राप्त करेंगे।

1.2 पात्र–परिचय

पुरुष पात्र

चाणक्य (विष्णुगुप्त)	मौर्य साम्राज्य का निर्माता
चन्द्रगुप्त	मौर्य सम्राट
नन्द	मगध सम्राट
राक्षस	मगध का अमात्य
वररुचि (कात्यायन)	मगध का अमात्य
शकटार	मगध का मंत्री

आम्भीक	तक्षशिला का राजकुमार
सिंहरण	मालवगण–मुख्य का कुमार
पर्वतेश्वर	(ग्रीक ऐतिहासिकों का पोरस) पंजाब का राजा
सिकन्दर	ग्रीक–विजेता
फिलिप्स	सिकन्दर का क्षत्रप
मौर्य–सेनापति	चन्द्रगुप्त का पिता
एनीसाक्रीटीज	सिकन्दर का सहचर
देवबल	मालव गणतन्त्र का पदाधिकारी
गण मुख्य	मालव गणतन्त्र का पदाधिकारी
साइबर्टियस	यवन–दूत
मेगस्थनीज	यवन–दूत
गान्धार नरेश	आम्भीक का पिता
सिल्यूकस	सिकन्दर का सेनापति
स्त्री पात्र	
अलका	तक्षशिला की राजकुमारी
सुवासिनी	शकटार की कन्या
कल्याणी	मगध–राजकुमारी
नीला	कल्याणी की सहेली
लीला	कल्याणी की सहेली
मालविका	सिन्धु देश की कुमारी
कार्नेलिया	सिल्यूकस की कन्या
मौर्य पत्नी	चन्द्रगुप्त की माता
एलिस	कार्नेलिया की सहेली

1.3 व्याख्यात अंश

1.3.1 गद्य

1. चाणक्य :

''तुम मालव हो और यह मागध; यही तुम्हारे मान का अवसान है न? परंतु आत्म–सम्मान इतने ही से संतुष्ट नहीं होगा। मालव और मागध को भूलकर जब तुम आर्यावर्त का ना लोगे तभी वह मिलेगा। क्या तुम नहीं देखते हो कि आगामी दिवसों में, आर्यावर्त के सब स्वतंत्र राष्ट्र एक के अनंतर दूसरे विदेशी विजेता से पद–दलित होंगे। आज

विषयसूची

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3. 1857 ई. की राज्य क्रांति और पुनर्जागरण
4. भारतेंदु युग : प्रवृत्तियाँ विशेषताएँ
5. द्विवेदी युग : प्रवृत्तियाँ विशेषताएँ
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8. प्रगतिवाद : प्रवृत्तियाँ विशेषताएँ
9. प्रयोगवाद : प्रवृत्तियाँ विशेषताएँ
10. नई कविता : प्रवृत्तियाँ विशेषताएँ
11. नवगीत : प्रवृत्तियाँ विशेषताएँ
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इकाई – 2

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4. निबंध : परिचय, उद्‌भव एवं विकास
5. संस्मरण : परिचय, उद्‌भव एवं विकास
6. रेखाचित्र : परिचय, उद्‌भव एवं विकास
7. जीवनी : परिचय, उद्‌भव एवं विकास
8. आत्मकथा : परिचय, उद्‌भव एवं विकास

लघुत्तरी प्रश्न (133–162)

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विज्ञान का अर्थ एवं परिभाषा, विज्ञान की विशेषताएँ, वैज्ञानिक पद्धति का अर्थ एवं परिभाषा, वैज्ञानिक पद्धति की मुख्य अवधारणाएँ, वैज्ञानिक पद्धति की विशेषताएँ, वैज्ञानिक पद्धति के चरण, वैज्ञानिक शोध पद्धति की प्रक्रिया के विभिन्न स्तर, राजनीति विज्ञान में वैज्ञानिक शोध पद्धति की सीमाएँ, सामाजिक अनुसंधान में वैज्ञानिक पद्धति के प्रयोग की समस्या।

इकाई–2 सामाजिक विज्ञान अनुसंधान पृ. संख्या : 30–56

अनुसंधान का अर्थ व परिभाषा, सामाजिक अनुसंधान का अर्थ एवं परिभाषा, सामाजिक अनुसंधान की प्रकृति, सामाजिक अनुसंधान के उद्देश्य, सामाजिक विज्ञान अनुसंधान की आधारभूत मान्यताएँ, सामाजिक विज्ञान शोध की सीमाएँ, सामाजिक शोध के प्रकार।

इकाई–3 उपकल्पना अर्थात् परिकल्पना पृ. संख्या : 57–103

परिकल्पना की परिभाषा, परिकल्पना की विशेषताएँ, सामाजिक अनुसंधानों में उपकल्पनाओं का महत्त्व या उपयोगिता, उपकल्पना के स्रोत, उपकल्पनाओं के प्रकार, उपयोगी (श्रेष्ठ) उपकल्पना की विशेषताएँ, उपकल्पना के निर्माण में कठिनाइयाँ, राजनीति विज्ञान शोध में उपकल्पना की भूमिका, समाज विज्ञानों में सिद्धान्त निर्माण–राजनीति विज्ञान के विशेष संदर्भ में।

इकाई–4 शोध समस्या का चयन एवं निरूपण, शोध प्रारूप व वैयक्तिक अध्ययन पृ. संख्या : 104–173

शोध समस्या का चयन, शोध समस्या चयन के महत्त्वपूर्ण तत्त्व, शोध समस्या चयन के आधार, शोध समस्या के स्रोत; अनुसंधान अभिकल्प का अर्थ एवं परिभाषा, शोध अभिकल्प की विशेषताएँ, शोध–प्रारूप का महत्त्व या आवश्यकता, एक अच्छे अनुसंधान

अभिकल्प की विशेषताएँ, शोध प्ररचना के प्रकार–अन्वेषणात्मक, वर्णनात्मक, निदानात्मक व प्रयोगात्मक, शोध–अभिकल्प का निर्माण, शोध अभिकल्प की विषय–वस्तु; वैयक्तिक अध्ययन की विशेषताएँ और सिद्धान्त, वैयक्तिक अध्ययन के उद्देश्य, वैयक्तिक अध्ययनों के प्रकार वैयक्तिक अध्ययन के लिए आधार सामग्री संग्रह करने के स्रोत, वैयक्तिक अध्ययन का नियोजन, वैयक्तिक अध्ययन के लाभ, वैयक्तिक अध्ययनों की आलोचनाएँ

इकाई–1 विज्ञान और वैज्ञानिक पद्धति

इकाई की रूपरेखा :

1.0 परिचय

1.1 अधिगमन उद्देश्य

1.2 संरचना

1.3 विज्ञान का अर्थ एवं परिभाषा

1.4 विज्ञान की विशेषताएँ

1.5. वैज्ञानिक पद्धति का अर्थ एवं परिभाषा

1.6 वैज्ञानिक पद्धति की मुख्य अवधारणाएँ

1.7 वैज्ञानिक पद्धति की विशेषताएँ

1.8 वैज्ञानिक पद्धति के चरण

1.9 वैज्ञानिक शोध पद्धति की प्रक्रिया के विभिन्न स्तर

1.10 राजनीति विज्ञान में वैज्ञानिक शोध पद्धति की सीमाएँ

1.11 सामाजिक अनुसंधान में वैज्ञानिक पद्धति के प्रयोग की समस्याएँ

1.12 अपनी प्रगति जांचिए

1.13 अपनी प्रगति जांचिए के उत्तर

1.14 सारांश

1.15 मुख्य शब्दावली

1.16 अभ्यास हेतु प्रश्न

1.17 आप ये भी पढ़ सकते हैं

ईकाई – 1

अध्याय– 1

प्लेटो

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1.3 जीवन परिचय

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1.5 आदर्श राज्य की अवधारणा

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1.9 प्लेटो प्रथम साम्यवादी के रूप में

1.10 दार्शनिक शासक की अवधारणा

1.11 प्लेटो प्रथम फासीवादी के रूप में

1.12 निष्कर्ष

1.13 शब्दावली

1.14 स्व मूल्यांकन

1.15 सन्दर्भ सूची

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2.4 अध्ययन पद्धति

2.5 अरस्तु पर प्रभाव

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2.15 कानून सम्बन्धी विचार

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2.17 अरस्तु : राजनीतिक विज्ञान के जनक के रूप में

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2.19 शब्दावली

2.20 स्वमूल्यांकन

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वैश्वीकरण की अवधारणा वर्तमान अंतर्राष्ट्रीय संबंधों की एक बहुत ही महत्वपूर्ण अवधारणा है। 1990 में साम्यवाद के पतन ने एक ध्रुवीय विश्व व्यवस्था को जन्म दिया। अमेरिका अंतर्राष्ट्रीय संबंधों का एकमात्र नियामक बन गया। उसने ब्रिटेन के साथ मिलकर एक अंतर्राष्ट्रीय मौद्रिक प्रणाली की दिशा में प्रयास शुरू किया, 1990 के दशक में ब्रिटेनवुड व्यापार प्रणाली के स्थान पर बहुराष्ट्रीय निगमों का विस्तार होने लगा। इस दौरान यूरोपीय अर्थव्यवस्था सांझे बाजार से निकलकर यूरोपियन संघ के रूप में परिवर्तित हो गई। प्रशान्त क्षेत्र तथा दक्षिण पूर्व एशिया में भी ऐसी ही आर्थिक व्यवस्थाएं उत्पन्न हुई। न्यूयॉर्क, टोक्यों, और लन्दन में वित्तीय एवं प्रतिभूति बाजारों का उद्‌भव क्षेत्रीय एवं अन्तर क्षेत्रीय गठबन्धन के जरिए होने लगा। अब स्थानीय व राष्ट्रीय बाजारों का स्थान अंतर्राष्ट्रीय बाजार व्यवस्था ने ले लिया। पुरानी मौद्रिक प्रणाली का अन्त हो गया। नई मौद्रिक प्रणाली के जन्म ने मुक्त व्यापार को प्रोत्साहित किया और नई उदारवादी आर्थिक प्रणाली के जन्म ने मुक्त व्यापार को प्रोत्साहित किया और नई उदारवादी आर्थिक प्रणाली की स्थापना का रास्ता साफ कर दिया। आज आर्थिक तथा राजनीतिक गतिविधियां घरेलू क्षेत्र से निकलकर विश्व क्षेत्र में प्रवेश करने लगी हैं। आज उदारीकरण तथा निजीकरण के दौर में बाजारोन्मुख अर्थव्यवस्था का नारा महत्वपूर्ण हो गया है। अब अंतर्राष्ट्रीय स्वरूप की संस्थाएं – अंतर्राष्ट्रीय मुद्रा कोष तथा विश्व व्यापार संगठन अधिक महत्वपूर्ण हो गई है। ये सब वैश्वीकरण के ही लक्षण हैं जो 1990 से शुरू होकर आज अपनी चरम सीमा पर पहुंच चुके हैं।

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इकाई–1 निदर्शन **पृ. संख्या : 1–64**

निदर्शन–पद्धति का अर्थ एवं परिभाषा, निदर्शन के आधार, निदर्शन की अनिवार्य अवधारणाएँ, उत्तम या प्रतिनिधित्वपूर्ण निदर्शन की आवश्यक विशेषताएँ, निदर्शन–प्रविधि के लाभ, निदर्शन–प्रविधि के दोष अथवा सीमाएँ, प्रतिनिधित्वपूर्ण निदर्शन के चुनाव के चरण या प्रक्रिया, निदर्शन के प्रकार, निदर्शन की प्रमुख समस्याएँ एवं उनके निदान

इकाई–2 आँकड़ो का संकलन, आँकड़ों के संकलन की विभिन्न प्रविधियाँ : साक्षात्कार अनुसूची, प्रश्नावली, निरीक्षण या अवलोकन **पृ. संख्या : 65–197**

आँकड़ों का अर्थ एवं परिभाषा, आँकड़ों के संकलन का महत्त्व, आँकड़ों या सूचना के स्वरूप अथवा प्रकार, प्राथमिक एवं द्वितीयक आँकड़ों में अंतर, सूचना या आँकड़ों के स्रोत, जनगणना का महत्त्व, आँकड़ों के संकलन की प्रविधियाँ : साक्षात्कार, अनुसूची, प्रश्नावली व अवलोकन प्रविधि

इकाई–3 सामग्री विश्लेषण की प्रक्रिया : सम्पादन, वर्गीकरण, संकेतीकरण तथा सारणीयन, माध्य प्रवृत्तियों की माप : समानान्तर माध्य, माध्यांक, बहुलक माध्य व मानक विचलन **पृ. संख्या : 198–278**

सामग्री–विश्लेषण का अर्थ व परिभाषा, विश्लेषण के आधार, विश्लेषण की प्रक्रिया के चरण, सम्पादन, वर्गीकरण, संकेतीकरण तथा सामग्री का सारणीयन; माध्य प्रवृत्तियों की माप : समानान्तर माध्य, मध्यका, भूयिष्ठक या बहुलक व मानक विचलन

इकाई–4 द्वितीयक आँकड़ों का विश्लेषण, अन्तर्वस्तु विश्लेषण, प्रतिवेदन लेखन व सामाजिक अनुसंधान में वस्तुनिष्ठता की समस्या **पृ. संख्या : 279–327**

द्वितीयक आँकड़ों का विश्लेषण– द्वितीयक आँकड़ों के विश्लेषण का अर्थ व परिभाषा, प्राथमिक एवं द्वितीयक आँकड़ों में अंतर, द्वितीयक आँकड़ों के विश्लेषण की

प्रक्रिया, द्वितीयक आँकड़ों के विश्लेषण के गुण या लाभ, द्वितीयक आँकड़ों के विश्लेषण के दोष या सीमाएँ ; अन्तर्वस्तु विश्लेषण–अन्तर्वस्तु विश्लेषण का अर्थ एवं परिभाषा, अन्तर्वस्तु विश्लेषण की विशेषताएँ, अन्तर्वस्तु विश्लेषण का महत्त्व, अन्तर्वस्तु विश्लेषण की प्रमुख समस्याएँ; प्रतिवेदन लेखन–रिपोर्ट तैयार करने का उद्देश्य, अनुसंधान प्रतिवेदन तैयार करने से संबंधित कुछ सामान्य सिद्धान्त, एक अच्छी रिपोर्ट की विशेषताएँ, प्रतिवेदन की रूपरेखा, अनुसंधान–प्रतिवेदन की प्रमुख कसौटियाँ, अनुसंधान–प्रतिवेदन का प्रकाशन; सामाजिक अनुसंधान में वस्तुनिष्ठता–वस्तुनिष्ठता का अर्थ तथा परिभाषा, सामाजिक अनुसंधान में वस्तुनिष्ठता का महत्त्व, वस्तुनिष्ठता को प्राप्त करने में कठिनाइयाँ, वस्तुनिष्ठता प्राप्त करने के साधन।

इकाई–1 निदर्शन

इकाई की रूपरेखा :

1.0 परिचय

1.1 अधिगमन उद्देश्य

1.2 संरचना

1.3 निदर्शन–पद्धति का अर्थ एवं परिभाषा

1.4 निदर्शन के आधार

1.5. निदर्शन की अनिवार्य अवधारणाएँ

1.6 उत्तम या प्रतिनिधित्वपूर्ण निदर्शन की आवश्यक विशेषताएँ

1.7 निदर्शन –प्रविधि के लाभ

1.8 निदर्शन–प्रविधि के दोष अथवा सीमाएँ

1.9 प्रतिनिधित्वपूर्ण निदर्शन के चुनाव के चरण या प्रक्रिया

1.10 निदर्शन के प्रकार

1.10.1 दैव निदर्शन

1.10.2 स्तरीकृत निदर्शन

1.10.3 उद्देश्यपूर्ण या सविचार निदर्शन

1.10.4 बहुस्तरीय निदर्शन

1.10.5 गुच्छ निदर्शन

1.10.6 अभ्यंश निदर्शन

1.10.7 व्यवस्थित निदर्शन

1.10.8 आकस्मिक निदर्शन

1.11 निदर्शन की प्रमुख समस्याएँ एवं उनके निदान

1.12 अपनी प्रगति जांचिए

1.13 अपनी प्रगति जांचिए के उत्तर

1.14 सारांश

1.15 मुख्य शब्दावली

1.16 अभ्यास हेतु प्रश्न

1.17 आप ये भी पढ़ सकते हैं

ईकाई–1

अध्याय– 1

जॉन लॉक

1.1 प्रस्तावना

1.2 उद्देश्य

1.3 जीवन परिचय

1.4 अध्ययन पद्धति

1.5 समकालीन परिस्थितियां

1.6 मानव स्वभाव की अवधारणा

1.7 प्राकृतिक अवस्था की अवधारणा

1.8 प्राकृतिक अधिकारों का सिद्धान्त

1.9 सामाजिक समझौते का सिद्धान्त

1.10 राज्य का सिद्धान्तः सीमित राज्य

1.11 सरकार का सिद्धान्त

1.12 लॉक : क्रान्ति के दार्शनिक के रूप में

1.13 लॉक : एक व्यक्तिवादी के रूप में

1.14 लॉक का महत्व और देन

1.15 निष्कर्ष

1.16 शब्दावली

1.17 स्वमूल्यांकन

1.18 सन्दर्भ सूची

अध्याय– 2
जीन जेक्स रूसो

2.1 प्रस्तावना

2.2 उद्देश्य

2.3 जीवन परिचय

2.4 अध्ययन पद्धति

2.5 मानव प्रकृति की अवधारणा

2.6 प्राकृतिक अवस्था की अवधारणा

2.7 सामाजिक समझौते का सिद्धान्त

2.8 सामान्य इच्छा का सिद्धान्त

2.9 सम्प्रभुंता का सिद्धान्त

2.10 रूसो का महत्व और योगदान

2.11 निष्कर्ष

2.12 शब्दावली

2.13 स्वमूल्यांकन

2.14 सन्दर्भ सूची

ईकाई– 2
अध्याय – 3
जेरमी बैंन्थम

3.1 प्रस्तावना

3.2 उद्देश्य

3.3 जीवन परिचय

3.4 अध्ययन पद्धति

3.5 प्रेरणा स्रोत

3.6 उपयोगिता का सिद्धान्त

3.7 बेन्थम के राजनीतिक विचार

3.8 बेन्थम एक सुधारक के रूप में

3.9 बेन्थम का योगदान

3.10 निष्कर्ष

3.11 शब्दावली

3.12 स्व–मूल्यांकन

3.13 सन्दर्भ सूची

अध्याय– 4
जॉन स्टुअर्ट मिल

4.1 प्रस्तावना

4.2 उद्देश्य

4.3 जीवन परिचय

4.4 मिल पर प्रभाव

4.5 अध्ययन पद्धति

4.6 मिल द्वारा बैन्थम के उपयोगितावाद में किया गया संशोधन

4.7 स्वतंत्रता का सिद्धान्त

4.8 मिल के प्रतिनिधि शासन पर विचार

4.9 मिल का योगदान

4.10 निष्कर्ष

4.11 शब्दावली

4.12 स्वमूल्यांकन

4.13 सन्दर्भ सूची

ईकाई – 3

अध्याय – 5

हीगल

5.1 प्रस्तावना

5.2 उद्देश्य

5.3 जीवन परिचय

5.4 हीगल पर प्रभाव

5.5 हीगल के राजनीतिक विचारों का दार्शनिक आधार

5.6 द्वन्दात्मक पद्धति

5.7 राज्य का सिद्धान्त

5.8 सम्प्रभुता और शासन पर विचार

5.9 इतिहास का सिद्धान्त

5.10 स्वतन्त्रता का सिद्धान्त

5.11 हीगल का योगदान

5.12 निष्कर्ष

5.13 शब्दावली

5.14 स्व–मूल्यांकन

5.15 सन्दर्भ सूची

अध्याय – 6

टी.एच.ग्रीन

6.1 प्रस्तावना

6.2 उद्देश्य

6.3 जीवन परिचय

6.4 ग्रीन के दार्शनिक प्रेरणा स्रोत

6.5 ग्रीन का आध्यात्मिक सिद्धान्त

6.6 स्वतन्त्रता का सिद्धान्त

6.7 अधिकारों सम्बन्धी सिद्धान्त

6.8 राज्य सम्बन्धी सिद्धान्त

6.9 प्राकृतिक कानून सम्बन्धी विचार

6.10 सामान्य इच्छा पर विचार

6.11 दण्ड सम्बन्धी विचार

6.12 युद्ध पर विचार

6.13 सम्पति सम्बन्धी विचार

6.14 ग्रीन का योगदान

6.15 निष्कर्ष

6.16 शब्दावली

6.17 स्वमूल्यांकन

6.18 सन्दर्भ सूची

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अध्याय – 7

कार्ल मार्क्स

7.1 प्रस्तावना

7.2 उद्देश्य

7.3 जीवन परिचय

7.4 मार्क्स के विचारों के प्रेरणा स्रोत

7.5 कार्ल मार्क्स का वैज्ञानिक समाजवाद

7.6 द्वन्दात्मक भौतिकवाद

7.7 ऐतिहासिक भौतिकवाद

7.8 वर्ग संघर्ष का सिद्धान्त

7.9 मार्क्स का अतिरिक्त मूल्य का सिद्धान्त

7.10 समाजवादी समाज की अवधारणा

7.11 सर्वहारा वर्ग की तानाशाही

7.12 वर्ग विहीन व राज्य विहीन समाज

7.13 कार्ल मार्क्स का योगदान

7.14 निष्कर्ष

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M.Com (Two Year Course) Semester -I

Statistical Analysis for Business
Paper Code: 20MCO21C2

M. Marks = 100
Term End Examination = 80
Assignment = 20
Time = 3 hrs

Course Outcomes:
CO1: Will enable the students to understand the Correlation and Regression Analysis, Probability Distribution: Binomial, Poisson and Normal Distribution
CO2: Will learn the Hypotheses testing, Sampling tests – Large and small Sample tests – Z Test, T-Test.
CO3: Will help students to understand Parametric and Non-Parametric tests.
CO4: Will enable the students understand the Association of Attributes, Chi-Square test etc.

Note: The examiner shall set nine questions in all covering the whole syllabus. Question No.1 will be compulsory covering all the units and shall carry 8 small questions of two marks each. The rest of the eight questions will be set from all the four units. The examiner will set two questions from each unit out of which the candidate shall attempt four questions selecting one question from each unit. All questions shall carry 16 marks each.

Unit-1 Correlation and Regression Analysis: Partial and Multiple Correlation and Regression (Up to three variables); Probability Distribution: Binomial distribution, Poisson Distribution and Normal Distribution: Their applications to Business.

Unit-2 Statistical Inference: - Test of Hypotheses: Sampling tests – Large and Small Sample tests – Z-Test, T-Test.

Unit-3 Analysis of Variance: Introduction, assumptions, Techniques of Analysis of Variance – one way classification and two - way classifications. F-Test. Non-Parametric Tests: Sign-Test, Wilcoxon Sign – Rank test, Wald – Wolfowitz test, Kruskal Wallis – H Test and The Mann Whitney – U-Test. Median Test, Run Test.

Unit-4 Association of Attributes: Criterion of Independence, Consistency of data (two and three attributes), X2 –Test: Conditions for apply x2 – Test, Yate's correction, Uses of X2 Test, Additive Property of X2., Misuse of Chi-Square Test and its limitations.

Suggested Readings:

1. Chou-Ya-Lun: Statistical analysis, Holt, Rinchart and winslon.
2. Hooda, R.P: Statistics for Business and Economics, Macmillan India Ltd. New Delhi.
3. Heinz, Kohler: Statistics for Business & Economics, Harper Collins.
4. Hien, L.W: Quantitative approach to Managerial decisions, Prentice Hall, New Jesery. India, Delhi.
5. Lawrence B.Morse: Statistics for Business & Economics, Harper Collins.
6. Levin, Richard I and David S Rubin: Statistics for Management, Prentice Hallof India,Delhi.
7. Watsnam Terry J. and Keith Parramor: Quantitative Methods in Finance, International Thompson Business Press.
8. Ackaff,R.L. and Sasieni, M.W., Fundamentals of Operations Research, John Wiley and sons Inc., New York 1968.
9. Agee, M.H., Taylor, R.E. and Torgersen, P.E., Quantitative Analysis for Management Decisions, Prentice Hall Inc., Englewood Cliffs, N.J., 1976.

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M.Com (Two Year Course) Semester -I
Computer Applications in Business
Paper Code: 20MCO21C4

M. Marks = 100
Term End Examination = 80
Assignment = 20
Time = 3 hrs

Course Outcome:

CO1: To know the basics of Computer System, Computer Software & Hardware and Information processing system.

CO2: To understand the differences of types of computer systems, input-output devices, storage devices, communication devices, configuration of hardware devices and their applications.

CO3: To learn about the personal computers, its components, hardware configuration, RAM, factors influencing PC performance, Types of E-Commerce System: B2B, B2C, C2C, C2B, B2G and G2C, electronic Payment Systems.

CO4: To be familiar with Modern network Technologies i.e. LAN, WAN, MAN, E-mail, Internet technologies, World Wide Web and Internet browsing.

CO5: To get practical learning on M.S. Word, Excel, Power Point, Internet Technology – Applications, manager., control panel, paintbrush, calculator, desk top, my computer, settings, find, run etc.

Note: The examiner shall set nine questions in all covering the whole syllabus. Question No.1 will be compulsory covering all the units and shall carry 8 small questions of two marks each. The rest of the eight questions will be set from all the four units. The examiner will set two questions from each unit out of which the candidate shall attempt four questions selecting one question from each unit. All questions shall carry 16 marks each.

Unit-I

Introduction to computer: Characteristics of computer systems, Various Functional units of computers, Types of computer systems, Introduction to computer Memories: Primary Storage, Secondary storage, Input/Output Devices, Software types: Systems software, Application software, functions of Operating Systems, Computer Networks: Advantages of Networking, Types of Network: LAN, MAN, WAN, Public and Private Network, Data communication Media.

Unit-II

Internet and E-Commerce: Internet concept and Technologies, Internet applications, Internet Accounts, Extranet and E-Mail, Features of E-Commerce, Elements of E-Commerce, Types of E-Commerce System: B2B,B2C,C2C,C2B,B2G and G2C, E-commerce technologies, Types of an Electronic Payment System, Security Schemes of an electronic Payment Systems, E-Commerce On-line Services. Electronic data Interchange (EDI): Basics of EDI, Application of EDI, Advantages of EDI.

Unit-III

Word processing: Introduction and working with MS-Word in MS-Office; Word basic commands; Formatting-text and documents; Sorting and tables; Working with graphics; Introduction to mail merge. Spread Sheets: Working with EXCEL-formatting, functions, chart features; Working with graphics in Excel; using worksheets as database in accounting, marketing, finance and personnel areas. Presentation with Power-Point: Power-point basics, creating presentations the easy way; Working with graphics in Power-Point; show time, sound effects and animation effects.

Unit-IV

Accounting Package-Tally (ERP 9): Features of Tally, Contents of Accounts Info, Menu, Creating Ledgers, Preparation of Vouchers, Inventory Master: Functions in Inventory Information Menu, Inventory Information Menu, VAT (Value added tax) in Tally, Maintenance of Inventory records, Maintenance of Accounting Books and Final Accounts, Generating and Printing of Accounting Reports. Introduction to Statistical Packages (SPSS): Features, Formation of table, Types of graph, uses of SPSS.

Practical Max. Marks: 40

The following areas are to be covered:-

Internet Technology-Applications

M.S.Word, PowerPoint , M.S Excel, Tally and SPSS basic commands.

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Organizational Behaviour
Paper Code: 20MCO22D3

M. Marks = 100
Term End Examination = 80
Assignment = 20

Time = 3 hrs

Course Outcomes:

CO1: Students will gain a comprehensive understanding of the concept of Organizational Behaviour and Relationship to other fields and Learning.

CO2: Students will understand about the Attitude, changing of attitude and aspects of personality.

CO3: Students will learn about the Perception, factors influencing perception, Group Dynamics and Team Development.

CO4: Will enable the students to learn about Organizational Conflict, its Dynamics, Traditional and modern approaches to conflict and Organizational development.

Note: The examiner shall set nine questions in all covering the whole syllabus. Question No.1 will be compulsory covering all the units and shall carry 8 small questions of two marks each. The rest of the eight questions will be set from all the four units. The examiner will set two questions from each unit out of which the candidate shall attempt four questions selecting one question from each unit. All questions shall carry 16 marks each.

Unit-1 Organizational Behavior: concept and significance; Relationship to other fields; OB Model, ethics and ethical behaviour in organizations. Learning: meaning and definition, process, theories of learning, OB in learning organization.

Unit-2 Attitude: meaning and definition, components, functions, formation, changing of attitude, prejudice and attitude. Personality: meaning and definition, the big five personality model, the Myers-Briggs Type Indicator, additional work related aspects of personality.

Unit-3 Perception: meaning and definition, process, factors influencing perception, perceptual errors or distortions. Group Dynamics and Team Development: Group dynamics- definition and importance, types of groups, group formation, group development, group performance factors, group norms, group status, group size, cohesiveness, social loafing. Team: types, team composition factors, team development.

Unit-4. Organizational Conflict: Dynamics and management; sources, patterns, levels, and types of conflict; Traditional and modern approaches to conflict; Functional and dysfunctional Organizational conflicts; Resolution of conflict. Organizational development: Concept; Need for change, resistance to change; Theories of planned change; Organizational diagnosis; OD intervention.

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ANCIENT SOCIETIES

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BL-1001

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Development of Media

Paper-03

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1.0 Introduction

1.1 Communication and Media

- 1.1.1. Old Communication Techniques
- 1.1.2. Verbal and Non Verbal Communication
- 1.1.3. Different Types of Media

1.2. History of Print Media

- 1.2.1. History of Paper and Printing
- 1.2.2. Print Media in India: A Historical Perspective
- 1.2.3. Pre and Post-Independence Press

1.3. News Agencies

- 1.3.1. Definition of News Agencies
- 1.3.2. The Role of News Agencies
- 1.3.3. Major News agencies of the World
- 1.3.4. News Agencies in India

1.4. Management of Press

- 1.4.1. Working of Press
- 1.4.2. Ownership Pattern of Press

Development of Media

MAJMC 1st Semester

Introduction to Radio

2.0. Introduction

2.1. Radio: A Historical Perspective

2.1.1. Evolution of Radio

2.1.2. History of Radio in India

2.2. Radio as a Mass Media

2.2.1. Role of Radio in Society

2.2.2. Community Radio

2.3. Radio Systems

2.3.1. Public Radio System

2.3.2. Organizational Structure of AIR

2.3.3. Growth of Private Radio Stations in India

2.3.4. Frequency Modulations and Amplitude Modulation

Development of Media

MAJMC 1st Semester

Introduction to Television

3.0. Introduction

3.1. Television: A Historical Perspective

3.1.1. Origin of Television

3.1.2. Television in India

3.2. Television as a Mass Media

3.2.1. Role of Television in Development

3.2.2. Strengths of Television

3.3. Television Channels in India

3.3.1. Public Broadcaster

3.3.2. Organizational Structure of Doordarshan

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3.3.4. Organizational Structure of private TV Channels

Development of Media

MAJMC 1st Semester

Introduction to Cinema

4.0. Introduction

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- 4.1.1. Origin of Cinema
- 4.1.2. Cinema in India

4.2. Cinema as a Mass Media

- 4.2.1. Role of Cinema
- 4.2.2. Strengths of Cinema

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- 4.3.1. Characteristics of Hindi Cinema
- 4.3.2. Eminent film Directors in India